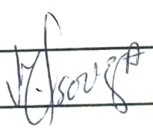


CHIP Training & Consulting (Pvt) Ltd
INTERVIEW ASSESSMENT SHEET

Candidate's Name	Talha Khayam
Position	ALD
Date of Interview	23-11-2023

Areas of Assessment	Guiding Points	Marking Criteria	Max Marks*	Marks Awarded	Remarks, if any
Personality	Appearance, Dressing	Interviewer should assess whether s/he properly dressed up for the interview=2, Not=0	2	2	
Conduct during Interview	General conduct/Communication with coordinators and penal members	Satisfactory=3, Normal=1, Poor=0	3	3	
Qualification	Relevant qualification as per TORs or Master level qualification however not relevant	Relevant Qualification= 5, Not Relevant= 2	5	5	BA - Economul
Experience	Relevant Experience as per TORs and general experience	One mark per year for relevant experience while for general experience not relevant to the position total marks will be max.2	5	5	5 year Admin.
Job Competence Assessment	Competence assessment through scenario based questions taken from TORs	Ask 5 scenario based questions relevant to the position, (2 marks each * 5 questions)	10	8	Above Average
Job Knowledge	Knowledge of the position and TORs s/he has applied for	Ask three questions on the job position and TORs (2 marks each * 3 questions)	6	4	Above Average
Computer Proficiency	Competence assessment through scenario based questions taken from TORs	Ask 3 scenario based questions relevant to the position, (2 marks each * 3 questions)	6	5	Average
Personal Attributes	Competencies (Integrity, ambition, initiative, learning aptitude)	As per Panel members judgment	5	4	
Communication Skills	Effectively expressing and conveying Ideas in response to questions	Ask questions on strength and weaknesses & mark accordingly	8	5	Good
Total Score			50	41	

Overall Remarks	Carefully - Admin & Logist 2018- 50 to 90K 01 Month Notice
Interviewer's Signature	
Interviewer's Name	Victor Jehan -

Experience:-
locality:-
Mobility:-
Social Networking:-

CNIC Expiry:-
Tribe:-
Languages:-

* Good candidate having
Good Knowledge of Logistics
Management and warehouse
* Good Knowledge of Admin
work