

Farah Abbas

From: Farah Abbas <hr@chipconsulting.org>
Sent: Friday, 16 August 2024 4:33 am
To: 'Saqibmajeed936@gmail.com'
Cc: 'abrar.hussain@chipconsulting.org'; 'Muhammad Ishfaq'
Subject: Notice of Resignation Policy Violation

Dear Concern,

This is to inform you that your resignation has been processed without the requisite fifteen (15) days' notice, as stipulated in your employment contract. As per policy, you are required to provide advance notice to ensure a smooth transition.

Due to this non-compliance with the notice period requirement, we regret to inform you that your resignation cannot be accepted under these circumstances. Consequently, your employment contract is concluded due to the violation of the resignation policy. As a result, you will not be issued an experience letter, and you will be ineligible for reemployment with CTC in the future.

Regards,

Farah Abbas Khan
HR Officer
CHIP Training & Consulting

