

CHIP Training & Consulting (Pvt) Ltd
INTERVIEW ASSESSMENT SHEET

Candidate's Name <i>Mubashir Hassan</i>					
Position <i>TPO D.I. Khan Tehsil Kulachi</i>					
Date of Interview <i>26th Mar, 2021</i>					
Areas of Assessment	Guiding Points	Marking Criteria	Max Marks*	Marks Awarded	Remarks, if any
Personality	Appearance, Dressing	Interviewer should assess whether s/he properly dressed up for the interview=2, Not=0	2	2	
Conduct during Interview	General conduct/Communication with coordinators and penal members	Satisfactory=3, Normal=1, Poor=0	3	2	
Qualification	Relevant qualification as per TORs or Master level qualification however not relevant	Relevant Qualification= 5, Not Relevant= 2	5	4	
Experience	Relevant Experience as per TORs and general experience	One mark per year for relevant experience while for general experience not relevant to the position total marks will be max.2	5	4	
Job Competence Assessment	Competence assessment through scenario based questions taken from ToRs	Ask 5 scenario based questions relevant to the position, (2 marks each * 5 questions)	10	5	
Job Knowledge	Knowledge of the position and ToRs s/he has applied for	Ask three questions on the job position and ToRs (2 marks each*3 questions)	6	2	
Computer Proficiency	Competence assessment through scenario based questions taken from ToRs	Ask 3 scenario based questions relevant to the position, (2 marks each * 3 questions)	6	1	
Personal Attributes	Competencies (Integrity, ambition, initiative, learning aptitude)	As per Panel members judgment	5	2	
Communication Skills	Effectively expressing and conveying Ideas in response to questions	Ask questions on strength and weaknesses & mark accordingly	8	3	
Total Score			50		
Overall Remarks	<p>→ ToRs not clear to him. → Job related Knowledge is average. → Communication average. → Computer skills are weak.</p> <p style="text-align: right;">Not recommended</p>				
Interviewer's Signature	<p><i>Ayesha Naeem</i></p> <p style="text-align: right;">→ Supervisory skills are weak.</p>				
Interviewer's Name	<i>Ayesha Naeem</i>				

UCLD - 2015 till Feb 2021.

6 years TB Association as Dots Facilitator.

D.I. Islamiyat.

CNIC address Daah Khana
Garah Mubhabat,
Tehsil Kulachi.