

Jun 30th, 2020

Ms. Riffat Shaheen,
CNIC # 1730194254354,
UCPO - Tehkal Bala,
Peshawar - KP.

Subject: Non-Extension Of Employment Contract due to Transformation

Dear Riffat Shaheen,

This is with reference to the employment contract issued to you in your capacity as Union Council Polio Officer (UCPO) at Tehkal Bala - City - Peshawar which was valid till 30 June, 2020.

This is to inform you that as part of recent transformation, your current position UCPO has been transformed into new roles of CBV Project as UC Delivery & Operations Officer. Hence, making 30th June, 2020 as your last day of work with PTPP Project.

Please note that you will be paid remuneration against your services for the month of June-2020. You are directed to return Company's properties that you still have in your possession to your supervisor.

Regards



Naila Nizam

Project Manager

CC;

Personal File.