

From: DEMEKE, Temesgen Atsedu [mailto:demeket@who.int]
Sent: Friday, July 3, 2020 10:39 PM
To: Sabeela <sabeela@ctc.org.pk>
Subject: RE: [EXT] RE: FW: Re[2]: Show cause letter on account of absenteeism

I completely agree. Kindly do based on SOPs
Thanks
Temesgen

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: Sabeela <sabeela@ctc.org.pk>
Date: 7/3/20 9:42 PM (GMT+05:00)
To: "DEMEKE, Temesgen Atsedu" <demeket@who.int>
Subject: [EXT] RE: FW: Re[2]: Show cause letter on account of absenteeism

Dear Sir,

With reference to below placed email regarding show cause reply of Mr. Saddam .

your kind remarks and kind approval is awaited.

If you need any further information regarding the same, please let us know.

Regards,
Sabeela Pasha
Regional Coordinator - PTPP
CHIP Training & Consulting (Pvt) Ltd.
0340-8442588

From: Sabeela [mailto:sabeela@ctc.org.pk]
Sent: Wednesday, July 1, 2020 10:51 AM
To: 'DEMEKE, Temesgen Atsedu' <demeket@who.int>
Cc: 'Dr. zarkoon' <dr.zarkoon786@gmail.com>; 'KASI, Arbab Niamat Ullah' <kasia@who.int>; 'khalid@ctc.org.pk' <khalid@ctc.org.pk>; 'bugtim@who.int' <bugtim@who.int>; 'najkhan@who.int' <najkhan@who.int>
Subject: RE: FW: Re[2]: Show cause letter on account of absenteeism

Dear Sir,

With reference to below placed email regarding show cause reply of Mr. Saddam .

As per the statement of Mr.Saddam he stated that he had an emergency at his home so he left for faisalabad and he admitted that he did not inform his suprvsior about this.

after confirmation from PEO Dr. Shahjahan and Said UCPO its verified that the said staff was absent from the field from 8th -16th June 2020. as the staff committed this type of negligence 2nd time and explanation and warning already issued to said staff on account of absenteeism.

As per SOP final Warning with 8 days salary cut is recommended on account of unapproved absenteeism and strictly intimate him that if he repeat this type of negligence again his contract will be concluded without any further intimation.

Your kind comments /approval is requested so that further process will be taken accordingly.

If you need any further information regarding the same, please let us know.

Regards,
Sabeela Pasha
Regional Coordinator - PTPP
CHIP Training & Consulting (Pvt) Ltd.
0340-8442588

From: Dr. zarkoon [<mailto:dr.zarkoon786@gmail.com>]
Sent: Monday, June 29, 2020 9:48 AM
To: Sabeela <Sabeela@ctc.org.pk>
Subject: Re: FW: Re[2]: Show cause letter on account of absenteeism

Dear Mam please first correct the UCPO name Mr. Saddam instead of Mr. Shah Jahan

Mam as I have already shared that UCPO Saddar Saddam Hussain was absent from the duty station from 8th June upto 15th i.e one week but you shared in your email 13 days
So one week absenteeism totally therefore one week deduction should be done from salary of Saddam Hussain.

On Mon, Jun 29, 2020, 9:24 AM Sabeela <sabeela@ctc.org.pk> wrote:

If you need any further information regarding the same, please let us know.

Regards,
Sabeela Pasha
Regional Coordinator - PTPP
CHIP Training & Consulting (Pvt) Ltd.
0340-8442588

From: Sabeela [mailto:sabeela@ctc.org.pk]

Sent: Sunday, June 28, 2020 12:20 PM

To: 'ZARKOON, Shahjahan' <szarkoon@who.int>

Cc: 'DEMEKE, Temesgen Atsedu' <demeket@who.int>; 'Naila Nizam' <naila@ctc.org.pk>; 'BUGTI, Muhammad Anwar' <bugtim@who.int>; 'KASI, Arbab Niamat Ullah' <kasia@who.int>; 'KHAN, Najeeb Ullah' <najkhan@who.int>

Subject: RE: Re[2]: Show cause letter on account of absenteeism

Dear Dr.Shahjahan,

With reference to below placed email regarding Show cause reply of UCPO Mr. Shahjahan Your remarks and comment are still awaited. for disciplinary action repl and comments with in 2 days Is mendatory.

please share your comments so that further process will be taken timely.

If you need any further information regarding the same, please let us know.

Regards,
Sabeela Pasha
Regional Coordinator - PTPP
CHIP Training & Consulting (Pvt) Ltd.

0340-8442588

From: Sabeela [<mailto:sabeela@ctc.org.pk>]
Sent: Wednesday, June 24, 2020 4:44 PM
To: 'ZARKOON, Shahjahan' <szarkoon@who.int>
Cc: 'Naila Nizam' <naila@ctc.org.pk>; 'BUGTI, Muhammad Anwar' <bugtim@who.int>; 'KHAN, Najeeb Ullah' <najkhan@who.int>; 'KASI, Arbab Niamat Ullah' <kasia@who.int>
Subject: FW: Re[2]: Show cause letter on account of absenteeism

Dear Dr. Shahjahan,

With reference to below placed regarding show cause reply of UCPO Mr.Shahjahan the said staff has issued show cause letter on account of absenteeism from 8th June till 20th June 2020.

the said staff has shared his reply and stated that he was absent on 8th 12th june 2020 due to some family emergency.

In this regard your kind comments and remarks are required so that further proce will be tqken accordingly.

If you need any further information regarding the same, please let us know.

Regards,
Sabeela Pasha
Regional Coordinator - PTPP
CHIP Training & Consulting (Pvt) Ltd.
0340-8442588

From: Sadam Hussain [<mailto:www.sadamnm14488@gmail.com>]
Sent: Wednesday, June 24, 2020 2:19 PM
To: Sabeela <sabeela@ctc.org.pk>
Subject: Re: Re[2]: Show cause letter on account of absenteeism

Maam there is an emergency case in our family,we went faislabad urgently at night .I told the emergency case to our PEO at phone. But it is my mistake that I should not take leave through proper channel to submit leave application from 8 to 12 june 2020. inshAllah next time when the leaves is required I will follow the TORs...

On Wed, 24 Jun 2020, 9:35 am , <sabeela@ctc.org.pk> wrote:
Kindly share your complete reply why you were absent and how many days. With reason.

--

Sent from myMail for Android

Wednesday, 24 June 2020, 09:21AM +05:00 from Saddam Hussain
www.sadamnm14488@gmail.com:

Maam there is an error of 13 days absenties bcz PEO Shah jahan sb send to you of 1 week absenties...

On Wed, 24 Jun 2020, 1:24 am Sabeela, <sabeela@ctc.org.pk> wrote:

Dear Mr. Saddam Hussain,

Please find in the attached file your show cause letter . Share your response with in 48 hours.

If you need any further information regarding the same, please let us know.

Regards,

Sabeela Pasha

Regional Coordinator - PTPP

CHIP Training & Consulting (Pvt) Ltd.

0340-8442588

From: Saddam Hussain [mailto:www.sadamnm14488@gmail.com]

Sent: Tuesday, June 23, 2020 3:13 PM

To: Sabeela <sabeela@ctc.org.pk>

Subject:

Hi maam,this is my official email. Sadam Hussain Ucpo Saddar District Dukki