From: MOHAMED, Gedi [mailto:mohamedge@who.int]

**Sent:** Monday, May 6, 2019 8:20 AM **To:** Sabeela <sabeela@ctc.org.pk>

Cc: 'Dr.Anwar bugti' <anwar\_bugti@hotmail.com>; MURSAL, Hassan Mohamed <mursalh@who.int>;

KASI, Arbab Niamat Ullah <kasia@who.int>; 'Naila ' <naila@ctc.org.pk>; ABRO, Zafarullah <abroz@who.int>; HASSANI, Shahzaman Hassani <hassanis@who.int>; 'Shamsullah Tareen'

<shams@ctc.org.pk>

Subject: Re: TCSP kahan District Kohlu absent from duty station with out any information

Please go ahead

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: Sabeela <<u>sabeela@ctc.org.pk</u>> Date: 06/05/2019 01:15 (GMT+05:00)

To: "MOHAMED, Gedi" < mohamedge@who.int >

Cc: "'Dr.Anwar bugti" <anwar\_bugti@hotmail.com>, "MURSAL, Hassan Mohamed"

<mursalh@who.int>, "KASI, Arbab Niamat Ullah" <kasia@who.int>, 'Naila '

<naila@ctc.org.pk>, "ABRO, Zafarullah" <a branche abroz@who.int</a>>, "HASSANI, Shahzaman Hassani"

<<u>hassanis@who.int</u>>, 'Shamsullah Tareen' <<u>shams@ctc.org.pk</u>>

Subject: TCSP kahan District Kohlu absent from duty station with out any information

Dear Sir,

With reference to below placed email regarding absenteeism of staff District Kohlu.

as per mentioned in the attached file shared by Area Coordinator Dr. Zafar the detail of absent staff are

1. TCSP Mr.Muhammad Aslam of District Kohlu.is absent from the field from 1st April-till date without any intimation and information.

2.UCPO Mr. Ahmed Ali of District Kohlu was absent on 2 days 12th -13th April 2019.

3.UCPO Mr.Nadir Khan of District Kohlu was absent on 2 days 4th and 22nd April 2019.

As per Sop the staff absent from the field without any intimation and leave is liable for disciplinary action.

it is recommended to Issue show cause to TCSP Mr.Muhammad Aslam on account of unapproved prolong absenteeism.

and explanation to UCPOs Mr.Ahmed Ali and Nadir Khan on account of unapproved absenteeism.

please share your kind remarks / comments so that appropriate action will be taken accordingly.

Thanks and Regards

Sabeela Pasha Regional Coordinator Chip Training Consultant 0340-8442588

From: HASSANI, Shahzaman Hassani [mailto:hassanis@who.int]

**Sent:** Friday, May 3, 2019 2:39 PM

To: Sabeela <<u>sabeela@ctc.org.pk</u>>; ABRO, Zafarullah <<u>abroz@who.int</u>>

Cc: MOHAMED, Gedi <mohamedge@who.int>; MURSAL, Hassan Mohamed <mursalh@who.int>; BUGTI,

Muhammad Anwar <bugtim@who.int>

Subject: RE: TCSP kahan District Kohlu absent from duty station with out any information

Dear madam,

Kindly find the attendance month of April District Kohlu And Dera Bugti

From: Sabeela [mailto:sabeela@ctc.org.pk]
Sent: Wednesday, May 1, 2019 12:40 PM
To: ABRO, Zafarullah <abroz@who.int>

**Cc:** MOHAMED, Gedi <<u>mohamedge@who.int</u>>; MURSAL, Hassan Mohamed <<u>mursalh@who.int</u>>; HASSANI, Shahzaman Hassani <<u>hassanis@who.int</u>>; BUGTI, Muhammad Anwar <<u>bugtim@who.int</u>>

Subject: RE: TCSP kahan District Kohlu absent from duty station with out any information

Dear Sir,

Kindly send the attendance for the month of April till 30th April So that appropriate action will be taken accordingly.

Thanks and Regards

Sabeela Pasha Regional Coordinator Chip Training Consultant 0340-8442588 From: ABRO, Zafarullah [mailto:abroz@who.int]

**Sent:** Wednesday, May 1, 2019 2:19 AM **To:** Sabeela <sabeela@ctc.org.pk>

**Cc:** MOHAMED, Gedi <<u>mohamedge@who.int</u>>; MURSAL, Hassan Mohamed <<u>mursalh@who.int</u>>; HASSANI, Shahzaman Hassani <<u>hassanis@who.int</u>>; BUGTI, Muhammad Anwar <<u>bugtim@who.int</u>>

Subject: TCSP kahan District Kohlu absent from duty station with out any information

## Dear Sabeela

With reference to our verbal communication on subjected matter that Mr Muhammad Aslam TCSP kahan district Kohlu is unauthorized absent from his duty station since 1<sup>st</sup> April 2019 to till date and in the past months he was also used to remain absent without any information from his duty, in this regard he is also given written and verbal warnings from his first level supervisor and by myself to be regular and punctual in his duties but no improvement seen. It is observed that he is taking all the warnings casually and continued to remained unauthorized absent.

He was also given work assignments for the improvement of program in his assigned area but not a single assignment is completed and remained unsatisfactory for the program.

It is therefore submitted to you that strict disciplinary action must be taken against him for this serious misconduct.

All his absenteeism is reported to CTC/HR and salary is deducted accordingly in each month.

Kind Regards Dr Zafar Abro AC-Sibi

