

Shahid Ali

From: KHAN, Faizan <khanfai@who.int>
Sent: Wednesday, May 29, 2019 10:34 AM
To: Shahid Ali
Cc: DIN, Illaud; MOHAMMED, Andre Rasheed; ANWAR, Rizwan; KHAN, Saifullah; MANZOOR, Mussawir; ABBAS, Waseem
Subject: FW: Explanation/ Official warning UCPO Nahaqi

Dear Shahid

Please go ahead for the explanation letter as it is recommended by PEO and AC is also in loop.

Regards
Faizan Khan

From: Shahid Ali [mailto:shahidali@ctc.org.pk]
Sent: Tuesday, 28 May 2019 4:01 PM
To: KHAN, Faizan <khanfai@who.int>
Cc: MAZVIDZA, Simbarashe <mazvidzas@who.int>; 'Illaud Din' <drillauddin@hotmail.com>
Subject: FW: Explanation/ Official warning UCPO Nahaqi

Dear Faizan,

With reference to below email, Ms. Mehreen had requested for short leave and she was absent for the whole day 27th May 2019. Further, she has not completed her task assigned by supervisor.

As per SOP she is recommended for explanation letter followed by warning if response is not satisfactory.

Kindly share your comments/feedback if any.

In case if you need any further assistance regarding the same, Please let us know.

Thanks & Regards,
Shahid Ali
Regional Coordinator KP & KPTD-PTPP
Chip Training & Consulting (Pvt) Ltd.

From: Mussawir Khan [mailto:mussawirkhan00@gmail.com]
Sent: Monday, May 27, 2019 11:12 PM
To: shahidali@ctc.org.pk
Cc: rizwan.anwar36@yahoo.com; acpeshawar1@gmail.com; alamd@who.int
Subject: Explanation/ Official warning UCPO Nahaqi

Dear Mr Shahid

Hope you will be doing well

It is to bring in your notice that Ucpo Mehreen working in Uc Nahaqi town 2 Peshawar availed a short leave today on 27th May 2016 but was reportedly found absent from her duty for the whole day inquiring upon which it was brought in my knowledge that she has not performed her duty as per the task assigned previously.

You are therefore requested to call her explanation and if the same found un satisfactory issue her an official warning .

Regards

Dr Mussawir Manzoor
World Health Organization
Polio Eradication Officer
Peshawar
mussawirkhan00@gmail.com
0313 9558414