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| **Employee Name** | **Muhammad Idris** | **CNIC No.** | **11201-9658597-9** |
| **Designation** | **UCPO** | **District/Tehsil** | Lakki Merwat |
| **UC** | **Titter Khel** | **Last Working Date:01-September-2020** | |
| **Contact Number** | **03458637310** |  | |

**TO: HR Department-CTC**

**Subject: One Month Pre notice of Resignation**

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| **Dear Sir/Madam,**  **Reference to the subject cited above, I am writing to inform you that due to some domestic problems, I will not be able to continue my services as Ucpo after 1 September 2020.**  **Sir I have greatly enjoyed working for WHO and CTC for Tie past more then 5 Years. I feel that I have learned a lot and grown professionally during time in WHO and CTC. I appreciate the opportunity to have worked with such a great group of people for a great cause.**  **Sincerely Yours**  **Muhammad Idris**  **Ucpo UC TITTER Khel**  **Mobile No. 03458637310**  **Email. id****risdrs86@gmail.com**  **Signature:\_\_\_\_\_\_\_\_\_\_\_\_**  **Date:\_\_\_\_05-August-2020\_\_\_\_\_\_** |