

## Shahid Ali

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**From:** Nadeem Jan <nadeemjan@ctc.org.pk>  
**Sent:** Tuesday, June 11, 2019 10:07 AM  
**To:** 'Shahid Ali'  
**Subject:** FW: FW: Explanation letter on account of unapproved absenteeism

Regards,

Nadeem Jan  
Project Officer-PTPP CTC

**From:** mehreenz314@gmail.com mehreenz [mailto:mehreenz314@gmail.com]  
**Sent:** Saturday, June 1, 2019 1:07 AM  
**To:** Nadeem Jan  
**Cc:** Mussawirkhan00@gmail.com  
**Subject:** Re: FW: Explanation letter on account of unapproved absenteeism

To  
PEO WHO Peshawar

Date: 31/5/2019  
The CTC Manager Legal & Contracts /

Subject: Reply for explanation letter received on May 27th, 2019 regarding unapproved absenteeism

Respected Sir/ Madam,

Through this letter i am submitting all the facts and reply about the explanation letter which clearly shows the originality and facts about the up approved absenteeism on the specified date.

On the specified date my leave for half day approved by PEO on account of doctor appointment (Gynecologist). I was passing through serious illness in these months (06th Months of Pregnancy). Moreover we are doing female mobilization session at their door steps with some personnel health related problems.

I tried my best to come on time and join the duty after (12:00pm) but stuck in traffic at Charsadda Road. You know the seriousness of traffic issues and related problems due to ongoing under construction activities. Community Level and UC level activities carried successfully at all in the month of Ramadan. Throughout the mobilization plan and (AFP) Surveillance activities completed with active sensitization of health care providers

(HCPs) and resource mobilization. Each and every thing about the activity shared with the concerned UPEC Chairman and PEO of town 2. I am much cleared about the standard SOPs of the program.

According to the NEAP and Peshawar action plan we are one team and there are no gaps between any members of any cadre at Distt or UC level. In the light of above mentioned facts and related issues you will find my professionalism with program related activities. Therefore I request to accept my letter and consider my professionalism for current and future ongoing program related activities as one team.

Thanks with Regards  
Mahreen Mukhtiar  
UCPO Nahaqi Town 2 Peshawar

On Fri, 31 May 2019, 3:22 pm Nadeem Jan, <[nadeemjan@ctc.org.pk](mailto:nadeemjan@ctc.org.pk)> wrote:

Dear Ms. Mahreen Mukhtiar,

Please find attached file of Explanation letter on account of unapproved absenteeism.

In case if you need any further assistance regarding the same, Please let us know.

Regards,

Nadeem Jan

Project Officer-PTPP CTC



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