

From: SHEIKH, Ayaz Haider [mailto:sheikhay@who.int]
Sent: Wednesday, June 26, 2019 7:08 PM
To: Imran Ali
Cc: 'Rubina Naz'; NOONARI, Liaquat Ali
Subject: RE: Explanation Letter.

Dear Imran,

Ms.Rubeena's explanation can be considered on humanitarian grounds but not on technical grounds. When I contacted she said she is in hospital and than email was generated by her for leave which is against Leave SOPs.

Moreover, activity timeline is always been shared with UC level staff for all phases of Polio SIAs and even after many reminders on whatsapp group Ms.Rubeena sent me Microplan Desk review and field validation checklists on 12th June but infact she has to finish it on 10th because after finishing at UC level activities than District monitors have to go for revalidation but on 12th june when District Monitors have finished and after that i received checklists from UCPO Rubeena which was of no use for me and for program as well.

She is advised to be vigilant regarding working modalities.

Regards

Dr Ayaz Hyder
PEO Landhi Town

On Jun 26, 2019 6:53 PM, Imran Ali <imran.ali@ctc.org.pk> wrote:
Dear Rubina,

Please always come to me for leave with PEO comments, I will not approve such type leaves onward. This was just approved because you sent as an emergency leave application not writing a single word for leave, the leave point is fine and justified.

Dear Dr.Ayaz,

Please share your feedback on other points.

Regards,
Imran

From: Rubina Naz [mailto:rubinanaz125@gmail.com]
Sent: Wednesday, June 26, 2019 5:57 PM
To: Imran Ali
Cc: noonaril@who.int; sheikhay@who.int
Subject: Re: Explanation Letter.

Dear Sir,

Reference to the email below, I would like to bring this into your knowledge that due to an emergency situation on the mentioned dates i couldn't join field as my nephew was hospitalized & i informed my immediate supervisor through sms also applied for leave through email to CTC keeping my supervisor PEO Dr. Ayaz in loop.

Sharing with you the snapshots of email I shared requesting for leave & acknowledgement received, PFA.

Despite of the fact that I was on leave on the mentioned dates but completed the assigned tasks of pre-campaign i.e desk review & field validation of microplan on June 12, 2019 & shared observations/checklists the same day through email with my immediate supervisor PEO Dr. Ayaz.

Attaching the snapshots of email shared regarding observations of desk review & field validation of microplan, PFA.

Regards,
Rubina Naz
UCPO Muslimabad-2
Landhi, Dist Malir

UCPO RUBINA NAZ
UC 02 MUSLIM ABAD
LANDHI TOWN.

On Tue, Jun 25, 2019, 3:14 PM Imran Ali <imran.ali@ctc.org.pk> wrote:
Dear Rubina Naz,

Find attached your explanation letter on account of causal attitude towards your job. You are directed to submit your response within given timeline.

Regards,

Imran Ali
Regional Coordinator-Sindh
CHIP Training & Consulting (Pvt) Ltd.
Email: Imran.ali@ctc.org.pk
Cell# 0346-8503322