

From: MOHAMED, Gedi [mailto:mohamedge@who.int]

Sent: Tuesday, July 23, 2019 5:43 AM

To: Sabeela <sabeela@ctc.org.pk>

Cc: Naila Nizam <naila@ctc.org.pk>; MURSAL, Hassan Mohamed <mursalh@who.int>; KASI, Arbab Niamat Ullah <kasia@who.int>; KHAN, Najeeb Ullah <najkhan@who.int>; ZARKOON, Shahjahan <szarkoon@who.int>; BUGTI, Muhammad Anwar <bugtim@who.int>

Subject: Re: Explanation letter

Ok

Sent from my iPhone

On 23 Jul 2019, at 01:22, Sabeela <sabeela@ctc.org.pk> wrote:

Dear Sir,

With reference to below placed email regarding explanation reply of UCPO Mr. Akhtar Khan which was issued on account of casual attitude.

the said staff has admitted his mistake and apologized on that and promised to obey all the rules and regulations in future.

in light of aforementioned statement as per SOP if staff admitted his mistake disciplinary action is required

It is recommended to issue him warning , instruct him to mend and improve his attitude and avoid these types of mistakes in future.

in this regard your kind comments are still awaited so that appropriate action will be taken accordingly.

Thanks and Regards

Sabeela Pasha
Regional Coordinator
Chip Training Consultant
0340-8442588

From: Sabeela [mailto:sabeela@ctc.org.pk]

Sent: Wednesday, July 17, 2019 4:06 PM

To: 'MOHAMED, Gedi' <mohamedge@who.int>

Cc: 'Naila Nizam' <naila@ctc.org.pk>; 'MURSAL, Hassan Mohamed' <mursalh@who.int>; 'KASI, Arbab Niamat Ullah' <kasia@who.int>; 'KHAN, Najeeb Ullah' <najkhan@who.int>; 'szarkoon@who.int' <szarkoon@who.int>; 'BUGTI, Muhammad Anwar' <bugtim@who.int>

Subject: RE: Explanation letter

Dear Sir,

With reference to below placed email regarding explanation reply of UCPO Mr. Akhtar Khan which was issued on account of casual attitude.

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in this regard your kind comments are required so that appropriate action will be taken accordingly.

Thanks and Regards

Sabeela Pasha
Regional Coordinator
Chip Training Consultant
0340-8442588

From: ZARKOON, Shahjahan [<mailto:szarkoon@who.int>]

Sent: Wednesday, July 17, 2019 11:10 AM

To: Sabeela <sabeela@ctc.org.pk>

Cc: 'Naila Nizam' <naila@ctc.org.pk>; MURSAL, Hassan Mohamed <mursalh@who.int>; KASI, Arbab Niamat Ullah <kasia@who.int>; KHAN, Najeeb Ullah <najkhan@who.int>

Subject: Re: Explanation letter

Thanx Mam for receiving positive response from UCPO ,we hope in future he will improve himself as per his statement ,5 days salary should be deducted as salary deduction has great impact on performance of the UCPOs .

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: Sabeela <sabeela@ctc.org.pk>

Date: 17/07/2019 9:04 am (GMT+05:00)

To: "ZARKOON, Shahjahan" <szarkoon@who.int>

Cc: 'Naila Nizam' <naila@ctc.org.pk>, "MURSAL, Hassan Mohamed" <mursalh@who.int>, "KASI, Arbab Niamat Ullah" <kasia@who.int>, "KHAN, Najeeb Ullah" <najkhan@who.int>

Subject: RE: Explanation letter

Dear Sir,

Your Kind comments are awaited on the below mentioned email.

as it is required for our further process.

Thanks and Regards

Sabeela Pasha
Regional Coordinator
Chip Training Consultant
0340-8442588

From: Sabeela [<mailto:sabeela@ctc.org.pk>]

Sent: Thursday, July 11, 2019 5:06 PM

To: 'szarkoon@who.int' <szarkoon@who.int>; 'KHAN, Najeeb Ullah' <najkhan@who.int>

Cc: 'Naila Nizam' <naila@ctc.org.pk>; 'KASI, Arbab Niamat Ullah' <kasia@who.int>

Subject: FW: Explanation letter

Dear Dr. Shahjahan,

With reference to below placed email regarding explanation reply of UCPO Mr. Akhtar Khan which was issued on account of casual attitude.

the said staff has admitted his mistake and apologized on that and promised to obey all the rules and regulations in future.

Your remarks are required on said staff reply so that further action will be taken accordingly.

Thanks and Regards

Sabeela Pasha

Regional Coordinator
Chip Training Consultant
0340-8442588

From: Akhtar Khan [<mailto:akhtarustrana007@gmail.com>]
Sent: Thursday, July 11, 2019 4:01 PM
To: Sabeela@ctc.org.pk; dr.zarkoon786@gmail.com
Subject: Explanation letter

Respected Mam,

It is stated that I am UCPO of Thall, it was my 3rd campaign as a UCPO. yesterday I received your email, Mam I didn't completely aware of rules and regulations our organization. So, It is stated that next time I will not give you any complaint about the rules and regulations of our organization and my responsibilities. I promise to obey the rules and regulations of our organization.

Regard Akhtar Muhammed s/o Samandar Khan UCPO Thall

[<image001.jpg>](#)

[<image001.jpg>](#) Virus-free. www.avast.com