| Name of the Reviewer: _Tanveer Ahmed_ | Designation of reviewer: UCPO | District: Shikarpur | | | | | |
|---|---|---|---|---|---|---|---|
| Date of the Review 14-03-2019 | Taluka: Shp   Union Council: Humayoon Total AICs( 4 ) | | | | | | |
| AIC 1 Rahib   AIC 2 Zulfiqar   AIC 3 A-Sami   AIC 4 Iqbal   AIC 5 ___ | | | | | | | |

| Training plan (Tarbiyat Ka Plan)- COMPONENT 1 | 1 | 2 | 3 | 4 | 5 | Total |
|---|---|---|---|---|---|---|
| **Training Plan should mention:** | | | | | | |
| 1  Venue/Place of training (Yes=1 , No=0) | 1 | 1 | 1 | 1 | | |
| 2  Date of training (Yes=1 , No=0) | 1 | 1 | 1 | 1 | | |
| 3  Time of training (start to end) (Yes=1 , No=0) | 1 | 1 | 1 | 1 | | |
| 4  Plan for absentees training ( must mention date but different from 1st training – First date of training and date of training of absentees should not be the same) (Yes=1 , No=0) | 1 | 1 | 1 | 1 | | |
| **Social Mobilization Plan - COMPONENT 2** | | | | | | |
| 5  The plan should have mosque announcement plan with date, time and name of mosque and responsible person for announcement. (Yes=1 , No=0, NA) | 1 | 1 | 1 | 1 | | |
| 6  The plan should have school or Madarsa debate details with date, time and name of school/Madarsa and responsible person. (Yes=1 , No=0, NA) | 1 | 1 | 1 | 1 | | |
| 7  Friday Khutba/speech:  The plan should have details of Friday Khutba speech with the name of imam, date, time and the name of mosque. (Yes=1 , No=0, NA) | 1 | 1 | 1 | 1 | | |
| 8  Use of communication material, areas of distribution and responsible person for distribution of material should clearly be mentioned. (Yes=1 , No=0, NA) | 1 | 1 | 1 | 1 | | |
| 9  Polio walk: details of polio walk and inauguration should be properly mentioned (Date, Time, Venue , who will lead the walk and inauguration) (Yes=1 , No=0, NA) | 1 | 1 | 1 | 1 | | |
| **Still & persistently missed children list - COMPONENT 3** | | | | | | |
| **(Reh Jaane Waale Bachon ki Maloomat)** | | | | | | |
| 10  A list of missed and persistently missed children with details must be incorporated in micro-plan. (Yes=1 , Partial= 0.5, No=0 ) | 1 | 1 | 1 | 1 | | |
| 11  Number of missed children: Total number of missed children should be mentioned in missed children Performa. (Yes=1 , Partial= 0.5, No=0 ) | 1 | 1 | 1 | 1 | | |
| 12  Against each column of still missed children clearly mention team/AIC/vaccinator responsible to cover it. (Yes=1 , Partial= 0.5, No=0 ) | 1 | 1 | 1 | 1 | | |
| 13  Specific activity detail – Any other activity planned at UC Level to cover Still and Persistently missed children should be mentioned in the Plan. (Yes=1 , Partial= 0.5, No=0 ) | 1 | 1 | 1 | 1 | | |
| **UC Supervision Plan- COMPONENT 4** | | | | | | |
| **The plan should have:** | | | | | | |
| 14  Is the Reason for selection of specific AIC to be monitored by UCMO (For example: AIC with weak teams, area with frequent replacements of front line workers, refusals in AIC area, HRMP in AIC area, AIC with poor supervision, AIC with history of missed or poorly covered area).(Yes=1 , Partial= 0.5, No=0 ) | 1 | 1 | 1 | 1 | | |
| **UC Level Map - COMPONENT 5** | | | | | | |
| 15  UC level map should have clear demarcations of area in-charges. Each UC area of an Area In-charge should be clearly labeled/written on Map. Guidelines: Boundaries with neighbouring UCs, AICs boundary clear with Names, TSC visible, main roads with labels. (Yes=1 , Partial= 0.5, No=0 ) | 1 | 1 | 1 | 1 | | |
| **Copies of Form 2A/2B of last campaign shall be attached  in Microplan- COMPONENT 6** | | | | | | |
| 16  Both forms shall be attached to micro-plans (UC and Area In-charge components) as they are part of micro-plan. (Yes=1 , Partial= 0.5, No=0 ) | 1 | 1 | 1 | 1 | | |
| **Area Incharge Components explained- COMPONENT 7** | | | | | | |
| **AIC summary sheet should detail** | | | | | | |
| 17  Targets in summary sheets should be updated  from 2A form of last campaign (take achievement from 2A form and update that achievement in the AIC summary sheet and the operational plan) (Yes=1 , Partial= 0.5, No=0 ) | 1 | 1 | 1 | 1 | | |
| 18  Team targets number of households, number of multiple families, total under five children vaccinated should be update in the micro-plan using 2A form of last campaign (Randomly select 3 teams), (Yes=1 , Partial= 0.5, No=0 ) | 1 | 1 | 1 | 1 | | |
| 19  Workloads of teams should be rationalized. (Select 3 teams for each AIC, and consider assigned categories and determine if appropriate. Look for Schools and at route maps for extra information context and consider local targets) Categories for Non SMT Teams workload G-1 = 100 to 135 Households G-2 = 65 to 100 households G-3 = equal to or less than 65 households   Categories for SMT Teams workload G-1 = = / > 80 Households G-2 = 60-80 households G-3 = 40-60 households (Yes=1, No=0) | 1 | Shikar | 1 | 1 | | |

| Logistics Plan ( Ajzaa Ki Fehrist)- COMPONENT 8 | | | | | | |
|---|---|---|---|---|---|---|
| Vaccine and other required logistics should align with target population: (Yes=1 , Partial= 0.5, No=0 ) | | | | | | |
| Formula to calculate required vaccine: | | | | | | |
| **Total req: vaccine vials = Total target × wastage factor** | | | | | | |
| 20 | **Total number of doses in a vial** | 1 | 1 | 1 | 1 | |
| | Total target: UC target, Team target, AIC target etc. | | | | | |
| | Wastage factor: it is constant, it is 1.11 | | | | | |
| | Total number of doses in a vial = constant 20 doses | | | | | |
| **List of schools in area in-charge's area - COMPONENT 9** | | | | | | |
| 21 | Clearly mention number of under 5 children in each school. Name wise details of children will be an added value. (Yes=1, No=0) | 1 | 1 | 1 | 1 | |
| 22 | Name of Head master/head mistress of school/madarsa should be clearly mentioned with their valid contact details. (Yes=1, No=0) | 1 | 1 | 1 | 1 | |
| 23 | Each school should be assigned to a team, clearly mentioning team number in front of each school. (Yes=1, No=0) | 1 | 1 | 1 | 1 | |
| **Area in-charge supervision plan: - COMPONENT 10** | | | | | | |
| **The plan should have:** | | | | | | |
| 24 | Reason for selection of specific Team to be monitored by AIC *For example* : Team with weak members, team with frequent replacements of front line workers, refusals in team area, HRMP in team area, team with poor IPC, team with history of missed or poorly covered area, Volunteers. (Yes=1 , Partial= 0.5, No=0 ) | 1 | 1 | 1 | | |
| **HRMP Plan: - COMPONENT 11** | | | | | | |
| 25 | HRMP (if residing in AIC area should clearly be mentioned as per their ethnic origin, i.e afghans, nomads, brick Kline workers, seasonal migrants, others). Also mention number of HRMP settlements against each HRMP populations. | 1 | 1 | 1 | 1 | |
| 26 | Each HRMP settlement should be assigned to a team clearly mentioning on what day of campaign the team will cover them. Both coverage plan and Operational sheet should match. (Yes=1 , Partial= 0.5, No=0 ) | 1 | NA | NA | NA | |
| **AIC level Map:- COMPONENT 12** | | | | | | |
| 27 | AIC level map should have clear demarcations of team wise day wise work. (Yes=1 , Partial= 0.5, Poor= 0.25, No=0 ) | 1 | 1 | 1 | 6 | |
| 28 | HRMP on AIC map should be clearly mentioned and labeled. To make HRMP prominent a red pencil/ pen/marker can be used to highlight the area. (Yes=1, No=0) | 1 | 1 | 1 | 0 | |
| **Team Route Map- COMPONENT 13** | | | | | | |
| 29 | Start Point: Team route map should have labeling of start point. The name of 1st household (Start point) should match the name of 1st household in operational plan. (Yes=1, No=0) | 1 | 1 | 1 | 1 | |
| 30 | End point: Team route map should have labeling of end point. The name of Last household (End point) should match the name of last household in operational plan. (Yes=1, No=0) | 1 | 1 | 1 | 1 | |
| 31 | Land Marks: schools, Dargah, mosque, Madarsa, college, government buildings, railway station, airport, highway, health facility, and bus stop should be drawn and clearly labeled on map. (Yes=1, No=0) | 1 | 1 | 1 | 1 | |
| 32 | Team Movement: the team moment should not be zigzag. To show the movement arrows should be used on the map, clearly indicating the direction. (Yes=1, No=0) | 1 | 1 | 1 | 1 | |
| 33 | Boundaries: Boundaries between two or multiple teams should be clearly shown on the team route map. (Yes=1, No=0) | 1 | 1 | 1 | 1 | |
| 34 | Team route maps should be day wise and team wise. Each team should have a dedicated map for each day of campaign. (Yes=1, No=0) | 1 | 1 | 1 | 1 | |
| **AIC self assessment form.** | | | | | | |
| 35 | Self-assessment form shall be attached in micro-plan and should show difference in each column. For example: Before training and after training there should be difference in columns. (Yes=1, No=0) | 1 | 1 | 1 | 1 | |
| 36 | Is AIC Self-Assessment of Components consistent with your own evaluation. (Yes=1, No=0) | 1 | 1 | 1 | 1 | |
| **Desk review of Mico-plan at UC:** | | | | | | |
| 37 | Desk review reports/formats of UCMO, AIC, UCPO shall be attached with micro-plan. (Yes=1, No=0) | 1 | 1 | 1 | 1 | |
| **TOTAL SCORE** | | 37 | | | | |
| Criteria for Microplan assessment:  >75= Pass, Less Than 75=Fail | | | | | | |

Signature of the reviewer

Signature & Name of receiving person at DPCR

1 – 100%
2 – 100 %
3 – 100 %
4 – 94 %

37

$\frac{37}{37}$  $\frac{36}{36}$  $\frac{36}{36}$  $\frac{36}{34}$

Total 99%