---------- Forwarded message ----------  
From: "waqas ahmed" <[waqasahmed1959@gmail.com](mailto:waqasahmed1959@gmail.com)>  
Date: Aug 5, 2019 12:29 PM  
Subject:   
To: <[saqib@ctc.org.pk](mailto:saqib@ctc.org.pk)>  
Cc: <[naila@ctc.org.pk](mailto:naila@ctc.org.pk)>  
  
Respected Sir/Madam  
  
Most respectfully it is stated that I want to reply explanation letter received from you last Saturday. Sir I need you to categorically mention those "DUTIES" which I failed to perform and you assumed that my attitude is non serious. Better not to call it non serious attitude please because it is insulting.  
  
Furthermore I share my Activities and location with my supervisor( PEO) & Data team regularly in the official group on daily basis which can be verified.   
  
Sir I want to tell you that my first location in the morning and afternoon always send in the group on time. Now due to unavailability of mobile signals or GPS mobile battery etc, If I was unable to send location only in evening at some days not every day, it does not mean that I am not performing my duties.  
  
I as UCPO know very well about the importance of this emergency program this is the reason I have never differentiated between day and night while performing my duties and abiding by the supervisor's instructions and never asked a compensation for my working sundays and Holidays in the name of special duties. Also I doesn't refuse any regular assigned duties which are outside my UC and also some times out of District when needed.  
  
Regards  
Waqas Ahmad   
UCPO R-6  
CDA Islamabad