

To

The CTC (PVT) LTD  
Islamabad

Subject: Explanation reply.

Respected Sir,

With due respect it is stated that on 13<sup>th</sup> July 2019 I was busy in dropout teams training and by mistake I did not share my attendance with DPCR Lakki data team. While on 20<sup>th</sup> July 2019 I was on short leave due to domestic emergency properly approved by PEO Dr. Ihsan.

So therefore you are requested to kindly accept my explanation. I will not give you any chance of irregularity in future. I will be very careful and punctual.

Thanks.

<b>CHECKED</b> PEO-LAKKI MARWAT-II 25 AUG 2019 Name: _____ Signature: _____
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*Verified and  
accepted, his explanation is  
valid.*  
*Dr. Ihsan PEO  
Lakki Marwat.*

Regards,

Falaknaz UCPO,  
UC: Baist Khel,  
Distt: Lakki Marwat.