

Nadeem Jan

From: izhar afridi <izhar.afridi411@gmail.com>
Sent: Saturday, August 10, 2019 11:11 AM
To: Nadeem Jan
Cc: Muhammad Mustafa; uddins@who.int
Subject: Re: Explanation Letter on account of unapproved absenteeism

Subject:explaining my position in response to explanation.

AoA

Hope you will be fine & healthy.

Dear sir i would like to put this letter as explanation to your notice that I Rahim khan UCPO UC Tirah Bazaar (A) on date 15th july was marked as absent by PEO saib from my assigned UC.

I have been asked to explain my position in this regard .

Dear sir i was in the field on that day but for the purpose of printing some expetcted documents from district office i went to Landi kotal Bazar as there is no printing and internet facility in my assigned UC without prior permissiom from PEO sab,which i consider as my mistake.

Dear sir i have good professional history regarding my assigned tasks and Inshallah i am assuring this that it will never happen in future again and i will follow my job duties and i will inform my immediate Supervisor on time.

I hope for the positive repsonse from you in this regard.

Thanx

Yours Sincerely

Rahim UCPO UC Tirah Bazar A

On Fri, 9 Aug 2019, 9:11 pm Nadeem Jan, <nadeemjan@ctc.org.pk> wrote:

Dear Rahim Khan,

Please find attached file of Explanation Letter on account of unapproved absenteeism.

Regards,

Nadeem Jan

Project Officer-PTPP CTC



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