To

Sabeela Pasha

Regional Coordinator , Chip Training Consultant.

Subject: Explanation to the above mentioned mistakes.

Dear Madam,

It is stated that I realized my mistakes and would like to give an explanation, that I have been absent from duty station for some days . I told my first supervisor verbally that I was going to appear in a Job test which was on Sunday 24/2/2019. So I left at 2 Pm on Saturday 23/2/2019 from duty station. On the next morning when I waked up I was barely able to go to the test. However after test, my plan was to reach back to the duty station on Sunday night, but due to health I was unable to travel. For that I asked you for two more days leave. I had fever, cough and chest infection.

Unfortunately due to rain there was network problem so I was unable to answer in provided time.

I apologize for all this.This was happened due to sudden illness I assure you this behavior will not be displayed again.

Job test slip and my medical tests are attached.

Dated: 25 March, 2019. Syed Mazhar Shah

UCPO KINGRI.