

From: Riaz Baloch [mailto:riazb042@gmail.com]
Sent: Saturday, September 14, 2019 4:56 PM
To: Imran Ali
Subject: Re: Re[2]: Riaz Explanation Letter.

Sorry Sir I will not repeat again this prectice.

On Sat, 14 Sep 2019, 4:50 pm , <imran.ali@ctc.org.pk> wrote:
Dear Riaz,

Have you applied for leave ? The second thing why you are not aware on SOP's since your hiring?

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Regards
Imran Ali
Regional Coordinator
CTC Sindh

Saturday, 14 September 2019, 04:47PM +05:00 from Riaz Baloch riazb042@gmail.com:

Dear sir

Thank you Sir for the email.

Hope you will find this email in the best shape of your health.

Sir, i had never applied for leaves before and I was not sure that the requested leave will be rejected. The program was sudden in nature and i expected that the leave will be approved but unfortunately, it was not approved.

I assure you that this will not be happen again and leave will be requested well before the time.

Regards
Riaz Ahmed
UCPO
UC Humayoon

On Thu, 12 Sep 2019, 4:45 pm Riaz Baloch, <riazb042@gmail.com> wrote:
Ok,Sir

On Thu, 12 Sep 2019, 4:30 pm Imran Ali, <imran.ali@ctc.org.pk> wrote:

Dear Riaz,

Greetings!

Find attached your explanation letter on account of Absenteeism. You are directed to submit your response within given timeline otherwise it will lead to next disciplinary action.

Regards,

Imran Ali

Regional Coordinator-Sindh

CHIP Training & Consulting (Pvt) Ltd.

Email: Imran.ali@ctc.org.pk

Cell# 0346-8503322



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