

From: Sabeela [mailto:sabeela@ctc.org.pk]
Sent: Friday, September 20, 2019 10:48 AM
To: 'ABRO, Zafarullah' <abroz@who.int>
Cc: 'Naila Nizam' <naila@ctc.org.pk>; 'BUGTI, Muhammad Anwar' <bugtim@who.int>; 'KASI, Arbab Niamat Ullah' <kasia@who.int>; 'UR REHMAN, Kamal' <kur@who.int>
Subject: RE: [SPAM] Re: Explanation letter

Dear Sir,

Well noted thanks for your kind remarks.

As the said staff did not stated any genuine reason on his absenteeism. As per SOP it is recommended to issue him warning with one day salary cut on account of Unapproved absenteeism. so that he will not do this type of un professional act again.

This email is being send to you for your kind information.

If you need any further information regarding the same, please let us know.

Regards,
Sabeela Pasha
Regional Coordinator - PTPP
CHIP Training & Consulting (Pvt) Ltd.
0340-8442588

From: ABRO, Zafarullah [mailto:abroz@who.int]
Sent: Friday, September 20, 2019 12:00 AM
To: Sabeela <sabeela@ctc.org.pk>
Cc: Naila Nizam <naila@ctc.org.pk>; BUGTI, Muhammad Anwar <bugtim@who.int>; KASI, Arbab Niamat Ullah <kasia@who.int>; UR REHMAN, Kamal <kur@who.int>
Subject: [SPAM] Re: Explanation letter

Dear Sabeela

Yes it's true that there is cellular network issue in aghbarg and sanjavi areas but still there should be prior information for any kind of leave, the UCPO may be given warning that this should not happen again.

Regards

Dr Zafar Abro
AC-Sibi

Sent from my iPhone

On 19-Sep-2019, at 4:22 PM, Sabeela <sabeela@ctc.org.pk> wrote:

Dear Sir,

With reference to below placed email regarding explanation reply of Mr. Muhammad Iqbal

the PEO comments are also mentioned below .
please share your kind remarks and confirmation on the absence of UCPO on mentioned date so that further action will be taken accordingly

If you need any further information regarding the same, please let us know.

Regards,
Sabeela Pasha
Regional Coordinator - PTPP
CHIP Training & Consulting (Pvt) Ltd.
0340-8442588

From: UR REHMAN, Kamal [<mailto:kur@who.int>]
Sent: Wednesday, September 18, 2019 11:35 PM
To: Sabeela <sabeela@ctc.org.pk>
Cc: 'Naila Nizam' <naila@ctc.org.pk>; BUGTI, Muhammad Anwar <bugtim@who.int>; KASI, Arbab Niamat Ullah <kasia@who.int>; ABRO, Zafarullah <abroz@who.int>
Subject: Re: Explanation letter

Dear madam ,

With reference to the explanation of mr iqbal on 23rd due to lack of communication as dist ziarat mostly areas lack communication facilities due to which proper contact to get the msg dosent occur ,
As mr iqbal was asked later on after marking absent about reason of not letting me know he explained due to emergency at home for a patient he traveled for treatment where he could not infrom me on time ... as also when he tried I was out of reach , so for next time he will try to have better communication on such situations,,

Thanks
Dr kamal.

Dear Dr.Kamal,

With reference to below placed email regarding explanation reply of Mr.Iqbal.

Please find below the reply of Said staff and share your kind remarks on his reply so that further process will be taken accordingly.

If you need any further information regarding the same, please let us know.

Regards,
Sabeela Pasha
Regional Coordinator - PTPP
CHIP Training & Consulting (Pvt) Ltd.
0340-8442588

From: Iqbalkhan Kakar [<mailto:iqbalkhankakar232@gmail.com>]

Sent: Wednesday, September 18, 2019 7:32 PM

To: Sabeela <sabeela@ctc.org.pk>

Subject: Re: Explanation letter

Dear Sabeela

AoA.

On 23rd Aug I Was In Emergency And Tried Many Times To Contact Our PO But He Was Not In Range,so That Was The Reason Of My Absence

Sorry for this and after today I will never make a mistake

Once again sorry

On Wed, Sep 18, 2019, 9:48 AM Sabeela <sabeela@ctc.org.pk> wrote:

Dear Mr.Iqbal,

Please find in the attached file your explanation letter on account of absenteeism .

Please share your reply within 48 Hours.

If you need any further information regarding the same, please let us know.

Regards,

Sabeela Pasha

Regional Coordinator - PTPP

CHIP Training & Consulting (Pvt) Ltd.

0340-8442588

<image001.jpg> Virus-free. www.avast.com

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