

Nadeem Jan

From: Nadeem Jan <nadeemjan@ctc.org.pk>
Sent: Thursday, 17 December, 2020 5:02 PM
To: 'Waseem'; 'Faizan'
Cc: 'ayesha.naeem@ctc.org.pk'; 'Naila Nizam'; 'Sarah Farooqui'
Subject: FW: FW: District Karak November-Absenteeism

Dear Mr. Waseem,

With reference to the following email confirmation from PEO-Dr. Naisr Jamal Sb, it is to inform you that **UCPO- Mr. Zahid Ullah** remained absent from field without any information/ approval dated 9th November 2020,

He is recommended for Explanation letter on account of unapproved absenteeism, if response received unsatisfactory followed by Warning letter.

In case if you need any further assistance regarding the same, Please let us know.

Regards,

Nadeem Jan
Project Officer-PTPP CTC

From: Dr.Nasir Jamal [mailto:dsokarak@gmail.com]
Sent: Thursday, 17 December, 2020 04:14 PM
To: Nadeem Jan
Subject: Re: FW: District Karak November-Absenteeism

Dear Nadeem Jan, I hope this email finds you well.
UCPO Zahid Ullah was absent on 9th November 2020 without any prior notice. Explanation should be called.

Regards

On Thu, Dec 17, 2020 at 4:06 PM Nadeem Jan <nadeemjan@ctc.org.pk> wrote:

Dear Dr. Nasir Jamal,

It has been reported in monthly attendance sheet from District Karak that **UCPO- Mr. Zahid Ullah** was absent dated **9th November 2020** without prior notice, information and approval.

He is recommended for Explanation letter on account of unapproved absenteeism, if the response received unsatisfactory followed by warning letter with salary cut.

Looking forward for your prompt response, confirmation and endorsement in this regard.

Regards,

Nadeem Jan

Project Officer-PTPP CTC



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Dr. Nasir Jamal
District Surveillance Officer Karak
Cell # 0333-33448555