

From: Sabeela Pasha [<mailto:sabeela@ctc.org.pk>]

Sent: Monday, January 18, 2021 12:47 PM

To: 'Temesgen Atsedu' <demeket@who.int>

Cc: 'BUGTI, Muhammad Anwar' <bugtim@who.int>; 'Ayesha Naeem' <ayesha.naeem@ctc.org.pk>;

'KHAN, Farmanullah' <khanfarmanullah@who.int>; 'AHAD, Abdul' <ahada@who.int>; 'KASI, Arbab

Niamat Ullah' <kasia@who.int>; 'najeeb tareen' <najeeb.tareen66@gmail.com>; 'Zarkoon, Safdar Khan'

<zarkoons@who.int>

Subject: RE: [EXT] RE: FW: Explanation letter

Dear Sir,

With reference to below placed email regarding Explanation letter reply of Mr. Sibghat ullah.

The staff has issued explanation letter on account of failing to meet deadline for data submission.

The staff stated in his reply that on the mentioned date his uncle was passed away and he gone for his uncle's funeral and handed over the MP to AS and instructed him to submit it. Due to this reason data was not submitted on time. He admitted his mistake and apologized on that.

IO also shared his remarks and he suggested warning .AC also endorsed the comments of IO.

As per SOPs if staff admitted his mistake he is liable for a warning.so it is recommended to issue him warning on account of failing to meet deadline for data submission and intimate him no to repeat this type of mistake again .

The email is being send to you for your kind information and kind remarks .

In case if you need any further assistance regarding the same, Please let us know.

Thanks and Regards

Sabeela Pasha

Regional coordinator(Balochistan)

From: Zarkoon, Safdar Khan [<mailto:zarkoons@who.int>]

Sent: Monday, January 18, 2021 10:48 AM

To: Sabeela Pasha <sabeela@ctc.org.pk>

Cc: BUGTI, Muhammad Anwar <bugtim@who.int>; 'Ayesha Naeem' <ayesha.naeem@ctc.org.pk>;

KHAN, Farmanullah <khanfarmanullah@who.int>; AHAD, Abdul <ahada@who.int>; KASI, Arbab Niamat

Ullah <kasia@who.int>; 'najeeb tareen' <najeeb.tareen66@gmail.com>

Subject: Re: [EXT] RE: FW: Explanation letter

Agreed with first line supervisor.

Regards

On 18 Jan 2021 10:33, Sabeela Pasha <sabeela@ctc.org.pk> wrote:

Dear Dr. Safdar ,

With reference to below placed email regarding Explanation letter reply of Mr. Sibghat ullah.

The staff has issued explanation letter on account of failing to meet deadline for data submission.

The staff stated in his reply that on the mentioned date his uncle was passed away and he gone for his uncle's funeral and handed over the MP to AS and instructed him to submit it. Due to this reason data was not submitted on time. He admitted his mistake and apologized on that.

PEO also shared his remarks and he suggested warning .

Please share your kind remarks so that further process will be taken accordingly.

In case if you need any further assistance regarding the same, Please let us know.

Thanks and Regards

Sabeela Pasha

Regional coordinator(Balochistan)

From: najeeb tareen [<mailto:najeeb.tareen66@gmail.com>]

Sent: Friday, January 15, 2021 6:45 PM

To: Sabeela Pasha <sabeela@ctc.org.pk>

Cc: BUGTI, Muhammad Anwar <bugtim@who.int>; Ayesha Naeem <ayesha.naeem@ctc.org.pk>; KHAN, Farmanullah <khanfarmanullah@who.int>; AHAD, Abdul <ahada@who.int>; KASI, Arbab Niamat Ullah <kasia@who.int>

Subject: Re: FW: Explanation letter

Respected madam Sabeela Pasha

As the concerned UCPO Mr. Sibghat Ullah has accepted his negligence and also apologized for it. So his apology may be accepted and warned for the next time.

Thanks and regards

Dr. Najeeb ulah

Immunization Officer
District Pishin.

On Fri, Jan 15, 2021 at 1:21 AM Sabeela Pasha <sabeela@ctc.org.pk> wrote:
Dear Dr. Najeeb ,

With reference to below placed email regarding Explanation letter reply of Mr. Sibghat ullah.

The staff has issued explanation letter on account of failing to meet deadline for data submission.

The staff stated in his reply that on the mentioned date his uncle was passed away and he gone for his uncle's funeral and handed over the MP to AS and instructed him to submit it. Due to this reason data was not submitted on time.

He admitted his mistake and apologized on that.

Pleas share your remarks so that further process will be taken accordingly.

In case if you need any further assistance regarding the same, Please let us know.

Thanks and Regards
Sabeela Pasha
Regional coordinator(Balochistan)

From: SIBGHAT ULLAH [mailto:ullahsibghat720@gmail.com]
Sent: Friday, January 15, 2021 12:46 PM
To: Sabeela <sabeela@ctc.org.pk>
Subject: Re: Explanation letter

صاحبہ میڈیم ڈیر
تھا دیا لیے کے کرنے جمع کو وائزر سپر ایریا اپنے پلان ٹیکرو ما اپنا نے میں تو تھا گیا پا وفات چچا میرا دن اسی
میرا ہوں پہ خوانی فاتح میں تھا کہا کو وائزر سپر اپنے نے میں پھر تھا کیا جمع نے وائزر سپر ایریا میرے دن اسی
ٹھیک کہ کہا نے میں کردو جمع خود آپ کیلئے آئندہ کہ کہا نے اس ہیے کرہا جمع وائزر سپر ایریا اپنا پلان مائیکرو
ہے
کرونگا خود میں کو کام ہر اور گا دہراوں نہیں میں وقتوں والے آنے کو غلطی اسی انشاء اللہ اور
برشور باغ UCPO اللہ صبغت

On Thu, 14 Jan 2021, 3:35 PM Sabeela Pasha, <sabeela@ctc.org.pk> wrote:
Dear Mr. Sibghat ullah ,

Please find in the attached file your explanation letter on account of failing to meet deadline for data submission.

Please share your reply within 48 hours.

Kindly acknowledge as you receive the letter.

In case if you need any further assistance regarding the same, Please let us know.

Thanks and Regards
Sabeela Pasha
Regional coordinator(Balochistan)