#### WHO

### СТС

## Subject: Reply for Explanation Letter

### **Respected Manager**,

With the reference of your explanation letter received on Date 26 Jan 2021 with regard to my negligence of duty and was asked to write an explanation letter. I am really sorry for my unacceptable behavior and know that there is no explanation that would justify my negligence but I am actually going through a really tough time.

On the day dated 13 Jan 2021 my cozen Asif had passed away and I am the only standard-bearer of my family. I took him to my paternal village Banda Central Kurram. All colleagues had come for condolence. (Amin Gul TCSP, Sham UI Haq UCPO, Muhammad Abid UCPO, Muhammad Sharif UCPO, M Shafiq TCSP, Fazal Jan UCPO etc ). The thing which happened with me that I didn't inform my 1<sup>st</sup> level supervisor because of signal problem. There is no signal in Banda Dar.

Secondly, in the same day I came back to field on 11:30am to conduct the clusters. In this time on 11:45am IO Mr Sher Afgan visited to my UC and wants to verify my cluster. First of all I was so intense, secondly this UC is new UC which assigned to me on Dec 2020. Therefore, I was unable to identify my cluster location.

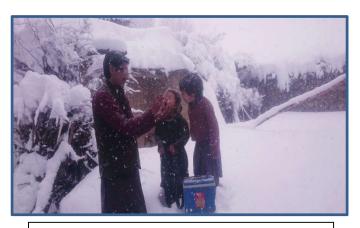
Sir, this is on the record that I have worked on very hard area UC Banda/Dar even in security compromised area. I have always worked with full dedication and enthusiasm. Some time as a human being we face some challenges which are unavoidable. I assure you that you will not hear such complain again. I will put all my focus on work.

I hope you consider this explanation letter favorable.

# **PICTURES**



**Previous Work** 



**Previous Work** 



Late Cozen Asif Khan Date 13 Jan 2021



Arif Khan Picture