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Date: 05th October-2019.

To

Mr. Saqib Ali Mumtaz,

Manager Legal & Contracts,

Chip Training Consulting (PVT) LTD.

**SUB**: **APPOLOGY FOR MY POOR PERFOMANCE AT WORK.**

Dear Sir,

I would like to sincerely apologize for not being able to perform up to the expected level at work during the last campaign. I understand it is essential that I should perform best at work not only for the progress of our Organization but also to ensure continuity of my job in the company.

Though sir I too believe that making excuses for poor performance isn't very professional, but still I would appreciate if you consider my genuine reasons behind such performance. Dear Sir UC Ghaibidero is Very Largest & Scatered UC not only in District Kamber but in Larkana Division, sir UC Ghaibidero is G-3 area, & UC Ghaibidero borders attached with 1 Province Balochistan, (**2 Districts )** Dadu & District Khuzdar, **(5 Talukas)**, 1-Karkh, 2-Fareedabad, 3- Warah, 4-Qubo Saeed Khan, 5-Taluka Miro Khan, (**10 UCs**) 1-Karkh, 2-Fareedabad, 3-Mirpur, 4-Khando, 5-Bago Daro, 6-Khabar, 7-Karira, 8-Dost Ali, 9-Kallar, 10-Boohar, sir UC Ghaibidero consists on Mostly Deserted & Mountain Areas, also there are population settelled between Saroh Lake, 1-Mallah Houses between Saroh Lake, village Rabari & Village Pir Qamil Qureshi, Dear sir above mentioned missed area already notified by me but sir there was issue to reached on there because sir this Gound Mountain Area is on Top of Khirthur Mountain and sir 2 Days Travel from Team Support Centre BHU Ghaibidero, 1 Day on Motor Bike hard mountain narrow routes, sir no any other Vehicle went on there, & sir 1 Day travel by walk in up & down on mountains, also no any population were near there, no any communication or network available in whole travel, so sir bcz of that this area notified late, after that sir I went my self on there with Standard Vaccine Carriear & OPV vails also cover that area & details share with my Seniors, Still I had tried to give in my best efforts at work during this period, but the targets were not achieved. Sir, I therefore, wanted to truly apologize to you and the Organization for not being very resourceful during the said period.

I am now committed to perform better and achieve the targets no matter what the circumstances are. Although I don't expect to be troubled for that in the near future. My focus at work will be more concentrated and agile, as I so believe.

Sir, I hope you will accept my apology and give me another chance to prove my worth in the organization.

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Yours sincerely,

Asghar Ali Chandio

UCPO Ghaibidero

