

To,

The HR Manager,
Chip Training and Consultants
Islamabad Pakistan.

Subject: Resigning letter for the position of UCPO

Esteemed Sir,

It is stated that I am Imran Tahmeed working as UCPO in UC 32 Gulberg Town Lahore. This letter is to officially inform you that I am resigning from the position of Union Council Polio Officer in Chip Training and Consultants, effective from Feb 16, 2021. It has been a great experience working with you and the entire team at Chip Training and Consultants. Thank you for always being supportive and encouraging. I have enjoyed my working experience here, and I am grateful for the opportunities you have given me in pursuing my professional growth objectives. Kindly receive my resignation.

I am very thankful to you

Yours Sincerely,

Imran Tahmeed

CNIC:35201-6226543-3

Dated: 16-2-2021

Accepted & Forwarded
Chaudhary
AC/WHO/HR
17/02/21.