

Shahid Ali

From: HABIB, Muhammad <mhabib@who.int>
Sent: Thursday, October 24, 2019 1:22 PM
To: Nadeem Jan
Cc: drmohammadsaleem02@gmail.com; AHMAD SHAH, Mumtaz Khan; Ctc Shahid R. C
Subject: Re: Explanation letter on account of unapproved absenteeism

Respected Nadeem Jan Sb

Thank you very much for information ,as he was out of station at 10:00am with out any permission and information and was also informed for coming back to duty station but didn't follow the instructions of PEO and he also admitted his absence so kindly issue him an official warning please.

Best Regards

PEO Mohmand

On 24-Oct-2019, at 11:05 AM, Nadeem Jan <nadeemjan@ctc.org.pk> wrote:

Dear Dr. Muhammad Saleem and Muhammad Habib Sb,

Please find below response received from Ismail Khan for your kind information.

Regards,

Nadeem Jan
Project Officer-PTPP CTC

From: Ismail Khan [mailto:ismail.utman@gmail.com]
Sent: Monday, October 21, 2019 3:38 AM
To: Nadeem Jan
Subject: Re: FW: Explanation letter on account of unapproved absenteeism

Dear sir,

As i was absent reported by PEO. During EOR activity we monitor our activity everyday, taking RCA and observer checklist. As after Health staff strike at 16 Oct, this was first day and my ODK was also not updated therefore, use a plan paper for data and complete my RCA.

At morning time visit my concern BHU and meeting with two EPI technician of their transfer. Also deployed my team and then visit to monitor EOP. Because of less target(12) we finish our work at 10:00 am. Then i was left field because of my car maintenance.

My BHU staff , my feild staff is my witness. The main reason which i also consider my attendance sheet which was not updated that day.

I am committed with my work trying to do best.

I apologized for my mistake to not repeat this at future.

Ismail khan UCPO lower Umerkhel Tehsil Prang Ghar Mohmand

On Mon, Oct 21, 2019, 2:49 PM Nadeem Jan <nadeemjan@ctc.org.pk> wrote:

Dear Ismail Khan,

Please I forward again the below mentioned information regarding the letter.

Please submit your response at your earliest.

Regards,

Nadeem Jan

Project Officer-PTPP CTC

From: Nadeem Jan [mailto:nadeemjan@ctc.org.pk]

Sent: Friday, October 18, 2019 5:58 PM

To: 'ismail.utman@gmail.com'

Cc: 'mphfata@gmail.com'; 'drmohammadsaleem02@gmail.com'; 'mhabib@who.int';

'muahmad@who.int'; 'shahidali@ctc.org.pk'; 'khanfai@who.int'; 'wabbas@who.int'

Subject: Explanation letter on account of unapproved absenteeism

Dear Mr. Ismail Khan,

Please find attached file of Explanation letter on account of unapproved absenteeism.

Regards,

Nadeem Jan

Project Officer-PTPP CTC



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