

**From:** Sabeela [mailto:sabeela@ctc.org.pk]  
**Sent:** Tuesday, November 26, 2019 4:40 PM  
**To:** 'DEMEKE, Temesgen Atsedu' <demeket@who.int>  
**Cc:** 'BUGTI, Muhammad Anwar' <bugtim@who.int>; 'Naila Nizam' <naila@ctc.org.pk>; 'KASI, Arbab Niamat Ullah' <kasia@who.int>; 'Dr Iqbal PEO' <driqbalkhan81@gmail.com>; 'KAKAR, Iqbal Khan' <ikakar@who.int>  
**Subject:** RE: FW: Explanation

Dear Sir,

With reference to below placed email regarding explanation reply of Mr. Amin ul haq on account of absenteeism. the staff admitted that he was absent on mentioned date and his PEO informed him day before but due to vehicle problem he couldn't be able to present however he did not inform his supervisor about his issue/problem.

The PEO and AC remarks also mentioned below.

In the light of aforementioned statement as the staff admitted as per SOP it is recommended to issue him **warning with one day salary cut** so that he will not repeat that type of negligence again,

If you need any further information regarding the same, please let us know.

Regards,  
Sabeela Pasha  
Regional Coordinator - PTPP  
CHIP Training & Consulting (Pvt) Ltd.  
0340-8442588

**From:** PANAZAI, Shahbaz [mailto:panazais@who.int]  
**Sent:** Tuesday, November 26, 2019 4:31 PM  
**To:** Sabeela CTC <sabeela@ctc.org.pk>  
**Cc:** BUGTI, Muhammad Anwar <bugtim@who.int>; 'Naila Nizam' <naila@ctc.org.pk>; KASI, Arbab Niamat Ullah <kasia@who.int>; Dr Iqbal PEO <driqbalkhan81@gmail.com>; KAKAR, Iqbal Khan <ikakar@who.int>  
**Subject:** RE: FW: Explanation

Please proceed

Dr Shahbaz Panezai  
Polio Eradication Initiative  
World Health Organization, Pakistan  
Area coordinator  
Zhub Division  
WHO Baluchistan  
03337806231

On Nov 26, 2019 4:21 PM, Sabeela <[sabeela@ctc.org.pk](mailto:sabeela@ctc.org.pk)> wrote:

Dear Sir,

With reference to below placed email regarding explanation reply of Mr. Amin ul haq on account of absenteeism. the staff admitted that he was absent on mentioned date and he informed by your good self but due to vehicle problem he couldn't be able to present however he did not inform you about his issue.

PEO comments are also mentioned below.

Your kind comments and remarks are required so that further process will be taken accordingly.

If you need any further information regarding the same, please let us know.

Regards,

Sabeela Pasha

Regional Coordinator - PTPP

CHIP Training & Consulting (Pvt) Ltd.

0340-8442588

**From:** driqbalkhan81 [<mailto:driqbalkhan81@gmail.com>]

**Sent:** Tuesday, November 26, 2019 2:41 PM

**To:** Sabeela <[sabeela@ctc.org.pk](mailto:sabeela@ctc.org.pk)>; 'KAKAR, Iqbal Khan' <[ikakar@who.int](mailto:ikakar@who.int)>

**Cc:** 'BUGTI, Muhammad Anwar' <[bugtim@who.int](mailto:bugtim@who.int)>; 'Naila Nizam' <[naila@ctc.org.pk](mailto:naila@ctc.org.pk)>; [panazais@who.int](mailto:panazais@who.int); 'KASI, Arbab Niamat Ullah' <[kasia@who.int](mailto:kasia@who.int)>

**Subject:** Re: FW: Explanation

Respected MD

Keeping his previous punctuality we should accept his explanation .  
Hope he Will be punctual in all precampaign, intera campaigns and post campaign activities.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: Sabeela <[sabeela@ctc.org.pk](mailto:sabeela@ctc.org.pk)>

Date: 26/11/2019 11:27 a.m. (GMT+05:00)

To: "'KAKAR, Iqbal Khan'" <[ikakar@who.int](mailto:ikakar@who.int)>

Cc: "'BUGTI, Muhammad Anwar'" <[bugtim@who.int](mailto:bugtim@who.int)>, 'Naila Nizam' <[naila@ctc.org.pk](mailto:naila@ctc.org.pk)>, [panazais@who.int](mailto:panazais@who.int), "'KASI, Arbab Niamat Ullah'" <[kasia@who.int](mailto:kasia@who.int)>, 'driqbalkhan81' <[driqbalkhan81@gmail.com](mailto:driqbalkhan81@gmail.com)>

Subject: FW: Explanation

Dear Dr.Iqbal,

With reference to below placed email regarding explanation reply of Mr.Amin ul haq on account of absenteeism. the staff admitted that he was absent on mentioned date and he informed by your good self but due to vehicle problem he couldn't be able to present however he did not inform you about his issue.

Your comments and remarks are required so that further process will be taken accordingly.

If you need any further information regarding the same, please let us know.

Regards,

Sabeela Pasha

Regional Coordinator - PTPP

CHIP Training & Consulting (Pvt) Ltd.

0340-8442588

**From:** Amin Ulhaq [<mailto:ulhaqamin548@gmail.com>]

**Sent:** Tuesday, November 26, 2019 11:03 AM

**To:** [sabeela@ctc.org.pk](mailto:sabeela@ctc.org.pk)

**Cc:** [driqbalkhan81@gmail.com](mailto:driqbalkhan81@gmail.com)

**Subject:** Explanation

Respected sir/madam,

I am writing to you regarding my explanation due to absent in in DPEC meeting yesterday. Sir/madam I received text message on WhatsApp up day before yesterday evening yesterday I started my travelling from UC to attend a meeting but unfortunately the vehicle damage. I tried to contact my supervisor but I didn't.

So when I reached the meeting was done.  
There for I was absent from DPEC.  
Sir/ madam, I am extremely sorry, next I will do my best.

Thanks

Amin Ul haq  
UCPO UC Shaighalo