Agreed. Kindly do the necessary based on SOPs Thanks

With Kind Regards

Temesgen A Demeke Team Leader Balochistan Polio Eradication initiative - WHO Pakistan

Serena Bazaar, Quetta Email: <u>demeke@who.int</u> Phone: +923003400530



From: Sabeela Pasha <<u>sabeela@ctc.org.pk</u>>

Sent: Friday, July 9, 2021 5:19 PM

To: DEMEKE, Temesgen Atsedu < demeket@who.int >

Cc: 'Naila Nizam' < naila@ctc.org.pk; ULLAH, Nusrat < ullahnu@who.int; BUGTI, Muhammad Anwar < bugtim@who.int; KASI, Arbab Niamat Ullah < kasia@who.int; m.usman@ctc.org.pk; DANIEL, Ambrin

<<u>daniela@who.int</u>>; ULLAH, Nusrat <<u>ullahnu@who.int</u>> **Subject:** RE: [EXT] RE: Reply to Explanation letter

Dear Sir,

Regarding the below-mentioned email of explanation reply of TPO Mr.Khalid Ahmed

The staff has issued an explanation on account of unapproved absenteeism

The staff has shared his reply and admitted his mistake and apologized for that and requesting to give him one more chance.

IO has shared his remarks and recommended to give staff one chance.

As staff admitted his negligence and apologized for that further it was his first mistake It is recommended to issue him a warning with 3 days salary cut so that he learned a lesson and not to repeat this type of negligence in the future.

The email is being sent to you for your kind information and kind remarks

In case if you need any further assistance regarding the same, please let us know.

Thanks and Regards Sabeela Pasha

Regional coordinator(Balochistan)

From: Sabeela Pasha [mailto:sabeela@ctc.org.pk]

Sent: Thursday, July 8, 2021 2:51 PM **To:** 'Nusrat'' <ullahnu@who.int>

Cc: 'Naila Nizam' < naila@ctc.org.pk; 'BUGTI, Muhammad Anwar' < bugtim@who.int; 'KASI, Arbab Niamat Ullah' < kasia@who.int; 'm.usman@ctc.org.pk' < m.usman@ctc.org.pk; 'DANIEL, Ambrin'

<<u>daniela@who.int</u>>; 'ULLAH, Nusrat' <<u>ullahnu@who.int</u>>

Subject: RE: [EXT] RE: Reply to Explanation letter

Dear Sir,

Regarding the below-mentioned email of explanation reply of TPO Mr.Khalid Ahmed

The staff has issued an explanation on account of unapproved absenteeism

The staff has shared his reply and admitted his mistake and apologized for that and requesting to give him one more chance.

IO has shared his remarks and recommended to give staff one chance.

Please share your remarks so that further action will be taken accordingly.

In case if you need any further assistance regarding the same, please let us know.

Thanks and Regards
Sabeela Pasha
Regional coordinator(Balochistan)

From: SAMAD, Abdul [mailto:asamad@who.int]

Sent: Tuesday, July 6, 2021 2:25 PM **To:** Sabeela Pasha < sabeela@ctc.org.pk>

Cc: 'Naila Nizam' < naila@ctc.org.pk; BUGTI, Muhammad Anwar < bugtim@who.int; KASI, Arbab Niamat Ullah < kasia@who.int; m.usman@ctc.org.pk; DANIEL, Ambrin < daniela@who.int; ULLAH,

Nusrat < ullahnu@who.int >

Subject: RE: [EXT] RE: Reply to Explanation letter

Dear Madam,

I appreciate expression of apology and acknowledge of responsibility from TPO Wadh and also assured that this

Won't happen again so it would be better to give him an opportunity to prove him as a good team player.

Regards DR Abdul Samad I-O Khuzdar

From: Sabeela Pasha <<u>sabeela@ctc.org.pk</u>>
Sent: Tuesday, July 06, 2021 9:51 AM
To: SAMAD, Abdul <asamad@who.int>

Cc: SAMAD, Abdul <<u>asamad@who.int</u>>; 'Naila Nizam' <<u>naila@ctc.org.pk</u>>; BUGTI, Muhammad Anwar <<u>bugtim@who.int</u>>; KASI, Arbab Niamat Ullah <<u>kasia@who.int</u>>; m.usman@ctc.org.pk; DANIEL, Ambrin

<<u>daniela@who.int</u>>; ULLAH, Nusrat <<u>ullahnu@who.int</u>>

Subject: [EXT] RE: Reply to Explanation letter

Dear Dr. Abdul Samad,

Regarding the below-mentioned email of explanation reply of TPO Mr.Khalid Ahmed

The staff has issued an explanation on account of unapproved absenteeism

The staff has shared his reply and admitted his mistake and apologized for that and requesting to give him one more chance.

Please share your remarks so that further action will be taken accordingly.

In case if you need any further assistance regarding the same, please let us know.

Thanks and Regards Sabeela Pasha Regional coordinator(Balochistan)

From: khalid ahmad [mailto:khalid.ahmadgm@gmail.com]

Sent: Monday, July 5, 2021 6:30 PM **To:** Sabeela <sabeela@ctc.org.pk>

Cc: Abdul' <<u>asamad@who.int</u>>; Naila Nizam <<u>naila@ctc.org.pk</u>>; Muhammad Anwar' <<u>bugtim@who.int</u>>; Arbab Niamat Ullah' <<u>kasia@who.int</u>>; <u>m.usman@ctc.org.pk</u>; Ambrin'

<daniela@who.int>; Nusrat' <ullahnu@who.int>

Subject: Reply to Explanation letter

Aoa

Respected Ma'am

I am writing you this email with an apology to my misconduct of the WHO SOPs, as you know my health was not good I was in Karachi on approved medical leave from 21 July to 28 July. Due to mismanagement of time and some issues I have made this misconduct. It's been more than two and a half year with CTC such negligence has not been reported on my behalf. I apology on my unprofessional, serious misconduct of WHO SOPs, I assure you that it's my first time and last time of making such negligence. I hope you will accept my request.

Thanks and regards from

Khalid Ahmad TPO Wadh district Khuzdar.

On Mon, Jul 5, 2021, 5:55 PM khalid ahmad < khalid.ahmadgm@gmail.com> wrote: Acknowledged.

On Mon, Jul 5, 2021, 12:21 PM < <u>sabeela@ctc.org.pk</u>> wrote: share your reply today

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Sent from myMail for Android

Monday, 05 July 2021, 00:11pm +05:00 from khalid ahmad khalid.ahmadgm@gmail.com:

Received

Thanks.

On Mon, Jul 5, 2021, 10:14 AM Sabeela Pasha <sabeela@ctc.org.pk> wrote:

Please share your reply today and acknowledge as you received the email.

From: Sabeela Pasha [mailto:sabeela@ctc.org.pk]

Sent: Friday, July 2, 2021 6:26 PM

To: 'khalid.ahmedgm@gmail.com' <khalid.ahmedgm@gmail.com>

Cc: 'SAMAD, Abdul' < asamad@who.int >; 'Naila Nizam' < naila@ctc.org.pk >; 'BUGTI, Muhammad Anwar' < bugtim@who.int >; 'KASI, Arbab Niamat Ullah' < kasia@who.int >; 'm.usman@ctc.org.pk' < m.usman@ctc.org.pk>; 'DANIEL, Ambrin' < daniela@who.int >;

'ULLAH, Nusrat' <ullahnu@who.int>

Subject: Explanation letter

Dear Mr.Khalid,

Please find in the attached file your explanation letter on account of unapproved absenteeism.
Please share your reply within 48 hour and acknowledge as you received the email.
In case if you need any further assistance regarding the same, please let us know.
Thanks and Regards
Sabeela Pasha
Regional coordinator(Balochistan)