To,

 The HR Department,

 CHIP training & Consulting

**SUBJECT IN REPONSE TO SHOWCAUSE LETTER FOR PROFESSIONAL MISCONDUCT**

I am writing in reply to the show cause letter served to me for misconduct. Sir I am deeply following all rules and regulations and perform my job according to the TORs. I have worked for long time starting with my career as TTSP during that period I have been awarded 10 thousand for my best performance by WHO team leader which was great honor for me and during whole time there was no any kind of complain against me. After that as I had joined as UCPO I have performed my job sincerely and have always followed TORs mentioned by HR Department.

 Sir, all the allegations leveled upon me are false and fabricated. Referencing to the show cause notice I explain as under

* Following TORs

Sir I am always following all TORs notified by HR Department and perform my duties according to TORs

* DDM Fake Data

Sir, DDM Card data is concerned with UCMOs, we were kept away from DDM concerns, even I do not have authority to sign or verify DDMs, then how could I manipulate or send fake data. Sir according to TORs my job is only to get follow ups from respective tehsils/UCMOs to make it possible for timely filling and submission,

* Cold Chain Vaccine

Sir, for the maintenance of cold chain vaccine I have always paid attention, during campaign if any kind of unusual situation has been created, I had reported immediately and tried to resolve it with the support of UCMO. Even if there is any kind of complain I say sorry for that and in future I will try no any such complain will reach at you again.

* Unethical Behavior with female member staff.

Sir, I always respect my colleagues and those who are working under me as team workers in a team. I believe in gender equity and have given priority to female staff. During years back I have never had misbehaved or angered over any female.

Sir finally I would request that set committee or send any representative that may conduct enquiry about the allegations I will always be present myself as all the allegations are false and fabricated.

I pay my apologies if I have had conducted mistakes during my job and assure you that no such mistakes will be repeated.

Thanks

Your’s Sincerely

Talib Hussain Shanbani

UCPO Lal Jurio Khan Shambani