

Dear Sabeela

Please find in the attached file is the document of counselling session

Regards

Dr Mansoor

From: Sabeela Pasha <sabeela@ctc.org.pk>

Sent: Tuesday, July 06, 2021 6:00 PM

To: AHMED, Mansoor <manahmed@who.int>

Cc: DEMEKE, Temesgen Atsedu <demeket@who.int>; 'Naila Nizam' <naila@ctc.org.pk>;

KASI, Arbab Niamat Ullah <kasia@who.int>; m.usman@ctc.org.pk; Dehani, Aasiya Bano

<dehania@who.int>; DANIEL, Ambrin <daniela@who.int>; BUGTI, Muhammad Anwar

<bugtim@who.int>

Subject: [EXT] RE: Counseling session of need improvement staff

Dear Dr. Maansoor,

It is hereby informed you that your UCPO Mr. Manzoor Ahmed UC Ahmed Khanzai-A was marked as need improvement in the latest appraisal Activity. As agreed with WHO PO, CTC has issued him a need improvement letter while you are requested to conduct a counseling session with said staff to discuss how to improve his grey areas of performance. This session shall be properly documented and signed by both of them for future reference.

Please ensure the activity shall be completed by 12th Jul 2021 and shared with CTC so we can notify WHO PO accordingly.

Your kind support and response will be highly appreciated in this regard.

If you need any further information regarding the same, please let us know.

Regards,

Sabeela Pasha

Regional Coordinator - PTPP

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