
Ms. Naeema Explanation

2 messages

Naila Nizam <naila@ctc.org.pk>

Thu, Aug 12, 2021 at 4:50 PM

To: "ALI, Asif" <asifa@who.int>

Cc: Zahra <seidz@who.int>, "ASLAM, Shaista" <aslamsh@who.int>, alisyed@who.int, Naveed Haider <naveedhaider.ctc@gmail.com>, majid@ctc.org.pk

Dear Dr. Asif,

With reference to the attendance sheet shared by IO Dr. Muneeba and the same has been highlight via email, it is to notify that UCPO Ms. Naeema was found absent from the field from 23rd July till 31st July,2021 without prior approval from the supervisor and CTC.

Therefore, It is recommended to issue explanation letters to the said employee to take her stance, followed by warning letter with 08 days of salary deduction in case of unsatisfactory responses received.

Please share your comments/approval in this regard.

If you need any further information regarding the same, please let us know.

Regards,


Naila Nizam

Project Manager

CHIP Training & Consulting (Pvt) Ltd.

Plot 1, Street 9, G-8/2, Islamabad, Pakistan.

Tel: +92-51-111-111-920, Cell: [Cell:0345-8566181](tel:0345-8566181)

 **UCPO Naeema attendance.xlsx**
82K**ALI, Asif** <asifa@who.int>

Thu, Aug 12, 2021 at 6:24 PM

To: Naila Nizam <naila@ctc.org.pk>

Cc: "SEID, Zahra" <seidz@who.int>, "ASLAM, Shaista" <aslamsh@who.int>, "ALI, Syed Imran" <alisyed@who.int>, Naveed Haider <naveedhaider.ctc@gmail.com>, "majid@ctc.org.pk" <majid@ctc.org.pk>

Please proceed as required.

Regards

Dr Asif Ali Zardari

PPEO / WHO / SINDH

asifa@who.int / +92 333 7080705

From: Naila Nizam <naila@ctc.org.pk>**Sent:** Thursday, August 12, 2021 4:50 PM**To:** ALI, Asif <asifa@who.int>

Cc: SEID, Zahra <seidz@who.int>; ASLAM, Shaista <aslamsh@who.int>; ALI, Syed Imran <alisyed@who.int>; 'Naveed Haider' <naveedhaider.ctc@gmail.com>; majid@ctc.org.pk <majid@ctc.org.pk>

Subject: [EXT] Ms. Naeema Explanation

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