Dear Mr Awais,

TPO Sajidullah is a dedicated worker but he failed to share his daily activity report on 23 July, 2021. Despite the fact that most of the health facilities were closed but still he failed to report the same to his supervisor. Therefore, he was marked absent.

Moreover, despite the fact that there might be communication issues in his tehsil but still as a supervisor, I am bound to expect timely reporting from staff due to polio program needs. Therefore, explaination not accepted.

Regards,

Dr Mamoon,

I.O, SWTD

Regards,

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**From:** [awais@ctc.org.pk](mailto:awais@ctc.org.pk) <[awais@ctc.org.pk](mailto:awais@ctc.org.pk)>  
**Sent:** Monday, August 16, 2021 10:10:28 AM  
**To:** ALAM, Sardar <[salam@who.int](mailto:salam@who.int)>  
**Cc:** 'Naila Nizam' <[naila@ctc.org.pk](mailto:naila@ctc.org.pk)>; RASHID, Mamoon <[mrashid@who.int](mailto:mrashid@who.int)>; UR RASHEED, Haroon <[urh@who.int](mailto:urh@who.int)>; SHAKEEL, Samiullah <[shakeels@who.int](mailto:shakeels@who.int)>; ABBAS, Waseem <[wabbas@who.int](mailto:wabbas@who.int)>  
**Subject:** [EXT] FW: Explanation on Account of Unapproved Absentees

Dear Sir,

Your Kind feedback is request on the below explanation response.

Regards,

Awais Khan

HR Officer

CHIP Training & Consulting (Pvt) Ltd.

Plot 1, Street 9,  G-8/2, Islamabad, Pakistan.

Tel: [+92-51-111-111-920](tel:+92%2051%20111%20111%20920), Cell: Cell:0340-8442573

**From:** Sajid ULLAH <[sajidsardar001@gmail.com](mailto:sajidsardar001@gmail.com)>   
**Sent:** Saturday, August 14, 2021 12:29 AM  
**To:** [awais@ctc.org.pk](mailto:awais@ctc.org.pk)  
**Cc:** Naila Nizam <[naila@ctc.org.pk](mailto:naila@ctc.org.pk)>; ALAM, Sardar <[salam@who.int](mailto:salam@who.int)>  
**Subject:** Re: Explanation on Account of Unapproved Absentees

R/Sir,

         In immediately response of the said explanation, I am in the field and performing assigned activities with full responsibility and this is my faith to work honestly.

Now come to the point of mention my absentees in  explanation letter on 23 july 2021. 23 July I was visited all Zero sites of my concern Tehsil for knowing & sharing the status of weekly Zero reports but all of the Zero sites were remain closed due to EID 3rd day & No EPI Tech was present at Zero sites & same day I was not shared the status due to communication barrier here I want to mention on piont & all of my respected senior well know that there is no mobile signel and internet facility at my mention Tehsil, while on the next day(24 July Saturday ) was also due date on which I have shared the reports with concern Mr. Jamished Khan.

            Respected Sir we all are try our level best to share each & every reports well on time but some time situation is become like that and never mask absent before of late sharing of reports which happen for the first time in my career with CTC & this is my first explanation in my 6 year experiences.

         Respected,Zero reports collection and submission is actually the responsibility of the EPI staff.Therefore on the direction of our seniors we are collecting and submitting to DEOC on Weekly bases & tried to fulfill any Task of the senior well on time but reporting and submission is sometime late just due to all of the above situation .

I have reported this issue several time for to cooperate and consetion in this very harsh environment and also I demand from seniors to investigate the said points in my Tehsil so that in future this type of situation and confusion not repeated

On Fri, 13 Aug 2021 2:51 pm , <[awais@ctc.org.pk](mailto:awais@ctc.org.pk)> wrote:

Dear Sajid Ullah

Greetings!

Kindly find the attached explanation letter on account of unapproved absenteeism

Please share your response within stipulated time.

Regards,

Awais Khan

HR Officer

CHIP Training & Consulting (Pvt) Ltd.

Plot 1, Street 9,  G-8/2, Islamabad, Pakistan.

Tel: [+92-51-111-111-920](tel:+92%2051%20111%20111%20920), Cell: Cell:0340-8442573