

Naveed Haider

From: ALI, Asif [asifa@who.int]
Sent: Thursday, December 23, 2021 3:02 AM
To: Naveed Haider
Cc: 'Naila Nizam'; faysal@ctc.org.pk; DURRANI, Saima
Subject: RE: [EXT] Urgent leave application
Attachments: image001.jpg

Please proceed.

Regards

From: Naveed Haider <naveed@ctc.org.pk>
Sent: Friday, December 24, 2021 4:25 AM
To: ALI, Asif <asifa@who.int>
Cc: 'Naila Nizam' <naila@ctc.org.pk>; faysal@ctc.org.pk; DURRANI, Saima <durrani@who.int>
Subject: RE: [EXT] Urgent leave application

Dear Dr Asif,

A soft reminder for approval of issuance of explanation letter to UCPO Ms Mehak.

Regards,
Naveed Haider
Project Officer-PTPP
CTC - Sindh
Cell: 03408444500

From: Naveed Haider [<mailto:naveed@ctc.org.pk>]
Sent: Tuesday, December 21, 2021 9:44 AM
To: 'ALI, Asif'
Cc: 'Naila Nizam'; 'faysal@ctc.org.pk'; 'DURRANI, Saima'
Subject: RE: [EXT] Urgent leave application

Dear Dr Asif,

Kindly approve the pending case of UCPO Ms Mehak to issue her explanation letter on account of unapproved absenteeism.

Regards,
Naveed Haider
Project Officer-PTPP
CTC - Sindh
Cell: 03408444500

From: Naveed Haider [<mailto:naveed@ctc.org.pk>]
Sent: Thursday, December 16, 2021 10:01 AM
To: 'DURRANI, Saima'
Cc: 'ALI, Asif'; 'Naila Nizam'; 'faysal@ctc.org.pk'
Subject: RE: [EXT] Urgent leave application

Dear Ms Saima,

A soft reminder for the approval of the below appended email.

Regards,
Naveed Haider
Project Officer-PTPP
CTC - Sindh
Cell: 03408444500

From: DURRANI, Saima [<mailto:durrانى@who.int>]
Sent: Monday, December 13, 2021 11:49 PM
To: Naveed Haider
Cc: ALI, Asif; 'Naila Nizam'; faysal@ctc.org.pk
Subject: RE: [EXT] Urgent leave application

Dear Asif,

FYA.

Best Regards.

Saima Durrani - Team Assistant / Security - PEER HELPER - WHO-PEI
Cell + 92 303 2896549 | Karachi | durrانى@who.int | saimadurrانى2011@hotmail.com

From: Naveed Haider <naveed@ctc.org.pk>
Sent: Wednesday, December 15, 2021 1:47 AM
To: DURRANI, Saima <durrانى@who.int>
Cc: ALI, Asif <asifa@who.int>; 'Naila Nizam' <naila@ctc.org.pk>; faysal@ctc.org.pk
Subject: FW: [EXT] Urgent leave application

Dear Ms Saima,

It has been reported by the IO of Central Karachi, Dr Farhan that UCPO Ms Mehak Naz was supposed to join field activities from 13th December, 2021 after approved leaves but she remained absent without any information on 13th and 14th December. Therefore, it is recommended to issue her explanation letter to get her stance for the absenteeism on the mentioned dates.

Kindly proceed with it for approval.

Regards,
Naveed Haider
Project Officer-PTPP
CTC - Sindh
Cell: 03408444500

From: SIDDIQUI, Farhan Ahmed [<mailto:siddiquif@who.int>]
Sent: Monday, December 13, 2021 7:06 AM
To: Naveed Haider

Cc: Mehak Naz; UDDIN, Farhaj; Shabana Farhan

Subject: Re: [EXT] Urgent leave application

Dear Naveed,

The leave of UCPO Mehak was approved till 11th Dec and she was suppose to join duty station from 13 Dec but she did not join the duty today and as per my information she is still not in Pakistan.

This is for your information and necessary action as per the SOPs.

Regards,
Dr Farhan Ahmed,
IO-Central.

Sent from my iPhone

On 30-Nov-2021, at 10:35 AM, Naveed Haider <naveed@ctc.org.pk> wrote:

Approved as per SOP

Dear Mehak, Please note that its 11 days, when you are applying for a leave of 7 days or more then sunday also included.

Naveed Haider
Project Officer
CTC - Sindh
Cell# 03408444500

On 2021-11-29 09:08, SIDDIQUI, Farhan Ahmed wrote:

Dear Mehak,

Your leave is approved by DEOC Central. You are advised to complete all pending task before leaving and try to keep in touch with your OIC during this period.

Regards,
Dr Farhan Ahmed.

Sent from my iPhone

On 29-Nov-2021, at 1:31 PM, Mehak Naz <mahinaz282@gmail.com> wrote:

Respected Concerns,
Visa and BRP is attached here ,Tickets will be buy when leaves approved.

Mehak Naz
0333-3389433
mahinaz282@gmail.com<<mailto:mahinaz282@gmail.com>>

On Mon, Nov 29, 2021, 12:20 PM UDDIN, Farhaj
<sheikhf@who.int<<mailto:sheikhf@who.int>>> wrote:
Dear Farhan

All documentation, air tickets and visas should be attached , before approval

Regards

Sent from my Galaxy

----- Original message -----

From: "SIDDIQUI, Farhan Ahmed" <siddiquif@who.int<<mailto:siddiquif@who.int>>>
Date: 29/11/2021 12:18 pm (GMT+05:00)
To: "UDDIN, Farhaj" <sheikhf@who.int<<mailto:sheikhf@who.int>>>
Cc: Shabana Farhan <shabana_farhan@hotmail.com<mailto:shabana_farhan@hotmail.com>>, Naveed Haider <naveed@ctc.org.pk<<mailto:naveed@ctc.org.pk>>>, mahinaz282@gmail.com<<mailto:mahinaz282@gmail.com>>
Subject: Fw: [EXT] Urgent leave application

Dear Dr Farhaj,

UCPO Mehak of UC-23 Sakhi Hassan North Nazimabad Sub Division need 10 Days leave from 1st DEC - 11th DEC 2021. CTC leave request from with reason for leave request is mentioned. Need advice regarding this for further proceedings as per SOPs.

Regards,
Dr Farhan Ahmed,
IO-Central.

From: Mehak Naz <mahinaz282@gmail.com<<mailto:mahinaz282@gmail.com>>>
Sent: Saturday, November 27, 2021 10:15 PM
To: Naveed Haider <naveedhaider.ctc@gmail.com<<mailto:naveedhaider.ctc@gmail.com>>>; SIDDIQUI, Farhan Ahmed <siddiquif@who.int<<mailto:siddiquif@who.int>>>
Cc: Shabana Soomro <Shabana_farhan@hotmail.com<mailto:Shabana_farhan@hotmail.com>>
Subject: [EXT] Urgent leave application

Respected Concerns,

I am writing this letter to let you know that I am in need of 10 days leave.as<<http://leave.as>> I have my yearly leave allowance.

I request you to consider my leave application of ten days as I am planning for an international visit due to my visa process continue. I would like to avail the leaves from 1st Dec 2021 to 11th Dec 2021.

During the days of my absence from office, I can be available at 0333-3389433/
mahinaz282@gmail.com<<mailto:mahinaz282@gmail.com>>

I will return to the office on {13th December}. In case I want to resume the work sooner or later than the stated date, I will let you know well in advance.

Yours well wisher,

Mehak Naz

0333-3389433

mahinaz282@gmail.com<<mailto:mahinaz282@gmail.com>>

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