

Performance Evaluation Form

I. General

Name	Muhammad Farooq
Position	UCPO
CNIC	12101-7697010-9
Duty station (UC / District / Province)	2. Malana, DI Khan, KPK
Evaluation Period	Jul 01, 2021 Till Dec 31, 2021

II. PTPP Technical Skills:-

S No.	Description	Job being done to the best of ability; desired results obtained	Job being done to the best/good of ability; with mixed results (needs improvement)	Work inadequately done; results unsatisfactory
1)	UC/Area level Micro-plans development and desk revision		Yes	
2)	UC / Area level Micro-plans field validation	Yes		
3)	Status of selection of the house to house vaccination teams		Yes	
4)	Training of the vaccination teams		Yes	
5)	Training of the UC supervisors (Area In-charges)		Yes	
6)	Pre campaign data collection, collation and timely transmission to the next level		Yes	
7)	Data collection, collation and timely transmission to the next level during the campaign		Yes	
8)	Corrective measures following the identification of the gaps		Yes	

III. PTPP Holder's Attributes

	Satisfactory	Needs Improvement	Unsatisfactory
Reliability	Yes		
Work independently with minimal supervision		Yes	
Punctuality		Yes	
Initiative		Yes	
Good team player		Yes	
Familiarity with WHO required procedures	Yes		
Total Marks	42	31	73.81%

IV. Others

Exceptional accomplishment:

Overall assessment:

Needs improvement.

PTPP Remarks

I'll improve my performance with your kind guidelines.
In Sha Allah

PTPP Comments

Agree

Second Level Supervisor Remarks

Needs Improvement