

Re: Fw: [EXT] Re: Request for leaves



From ALI, Asif <asifa@who.int>
To Naveed Haider <naveed.haider@chipconsulting.org>
Cc SAHITIA, Sundeep <sathias@who.int>, DURRANI, Saima <durrانى@who.int>, Naila Nizam <naila.nizam@chipconsulting.org>, Raazia Rehman <raazia.rehman@chipconsulting.org>
Date 2022-08-12 21:54

Please proceed

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From: Naveed Haider <naveed.haider@chipconsulting.org>
Sent: Thursday, August 11, 2022 3:55:46 PM
To: ALI, Asif <asifa@who.int>
Cc: SAHITIA, Sundeep <sathias@who.int>; DURRANI, Saima <durrانى@who.int>; Naila Nizam <naila.nizam@chipconsulting.org>; Raazia Rehman <raazia.rehman@chipconsulting.org>
Subject: Fwd: Fw: [EXT] Re: Request for leaves

Dear Dr Asif,

A complaint has been received from IO East karachi about the absenteeism of UCPO Mr Amjad Hussain without prior information & approval from the concern authority. Therefore, it is recommended to issue him an explanation letter to get his stance on the subject matter followed by disciplinary action if his response found unsatisfactory.

Your kind approval is requested in this regard.

Regards,
Naveed Haider
Project Officer-PTPP
CHIP Training & Consulting - Sindh
Cell: 03408444500

----- Original Message -----

Subject: Fw: [EXT] Re: Request for leaves
Date: 2022-08-11 13:07
From: "KHAN, Muneeba" <khanmun@who.int>
To: Naveed Haider <naveedhaider.ctc@gmail.com>
Cc: "BABU, Kelash" <babuk@who.int>

Naveed,

UCPO Amjad was supposed to join his duties from 10th August, after availing leaves from 3rd - 7th August. However, he didn't join his duty station & didn't inform anyone about his absence. Yesterday (10-08-22) at 11.41 am when undersigned called him for location & microplan submission to DEOC, then he stated that he is not present at his duty.

As discussed with DDPO East & as discussed with you on phone call, kindly proceed for uninformed absentees as per SOPs.

Regards,
Dr Muneeba Hashmi

From: Amjad Hussain <amjadhussain816@gmail.com>
Sent: 10 August 2022 16:35
To: KHAN, Muneeba <khanmun@who.int>
Cc: BABU, Kelash <babuk@who.int>; Naveed Haider <naveed@ctc.org.pk>
Subject: Re: [EXT] Re: Request for leaves

Respected madam,
I told her about my leaves plan and asked her for performing activities for upcoming campaign, during my leave days I talked with UCMO as well as with ucco for Microplan submission at DEOC, for that concern I also talked with AISM Mehdi for timely submission of MP,
I have verbally told about my leave plan but I could not forward her approval email to her and second I could not join today field work as I was at my village and public transport were not available at high way due to Ashura day ,
I apologize for my mistake and I assure you that I will follow SOP of leave policy in future days .
Best Regards

Amjad Hussain khokhar
UCPO Gulshan UC 9

Date 10-8-2022

On Wed, 10 Aug 2022, 10:51 KHAN, Muneeba, <khanmun@who.int> wrote:

Amjad,

It has been observed that your OIC was either not intimated or was not aware about her role as OIC during your absence, you are advised to provide justification on this before COB today (10-08-22).

Regards,
Dr Muneeba Hashmi

From: Amjad Hussain <amjadhussain816@gmail.com>

Sent: 28 July 2022 14:53

To: KHAN, Muneeba <khanmun@who.int>

Subject: [EXT] Re: Request for leaves

Respected madam , my OIC wil be ucco Rawish , she wil be look after activities of communication and as wel as of operations activities during my absence

On Thu, 28 Jul 2022, 14:24 Amjad Hussain, <amjadhussain816@gmail.com> wrote:

Respected madam,

With due respect I request you for planned leave during Muharm ul Haram as I have to perform religious activities

at my home town in district Nausharo feroz , in this regard I need leave from 3rd moharum to 8th moharum ul Haram callander date may be start from 2nd August 2022 to 7 August 2022.

I wil be highly thankful to you for your kind approval my leave request.

Best regards

Amjad Hussain khokhar
UCPO Gulshan | | UC 9

Date 28-07-2022.