

From: Rehana Mansha [<mailto:rehanamansha@ctc.org.pk>]
Sent: Thursday, September 22, 2022 11:04 PM
To: 'Usman Khan' <usman.khan@chipconsulting.org>
Cc: naila.nizam@chipconsulting.org; tahir@ctc.org.pk; hamza.zaheer@chipconsulting.org
Subject: RE: Staff details required

Dear Usman,

Arbaaz Hussain Shaikh has resigned without prior notice on 31st August 2022 and there is no arrears in terms of salary for the month of September 2022.

Best Regards,
Rehana Mansha

From: Usman Khan [<mailto:usman.khan@chipconsulting.org>]
Sent: Friday, September 23, 2022 10:14 PM
To: 'Rehana Mansha'
Cc: naila.nizam@chipconsulting.org; tahir@ctc.org.pk; hamza.zaheer@chipconsulting.org
Subject: RE: Staff details required

Dear Ma'am Rehana Mansha,

Please share Arbaaz Hussain Shaikh's resignation details, so that we could remove him from hris and new staff details will be updated in Hris. Your prompt response will be highly appreciated.

Thanks Regards,

M. Usman Khan | Project Officer- PTPP
CHIP Training & Consulting (Pvt) Ltd.
Balochistan
Contact #: 0346-1019489

From: Rehana Mansha [<mailto:rehanamansha@ctc.org.pk>]
Sent: Thursday, September 22, 2022 5:32 AM
To: 'Usman Khan' <usman.khan@chipconsulting.org>
Cc: naila.nizam@chipconsulting.org; tahir@ctc.org.pk; hamza.zaheer@chipconsulting.org
Subject: RE: Staff details required

Dear Usman,

Let me clear you as per below email MOHD SHARIF FILLING STATION (10040903) Lahore we have staff named Qaisar khan which is absolutely correct and he is currently working with us ,hence our other Site is SHARIF FILLING STATION (10041086) Sargodha and staff named Sharib Shahzad Alvi and you need to update it in HIRS. So there are two different Sharif's FS whenever you get stuck with name please see the store code this the identity of the site.

Additionally, Haider Road Filling Station staff named Arbaaz Hussain Shaikh has left the job on 31st and Malik Ali Abbas as per the shared list need to update in HIRS.

Best Regards
Rehana Mansha

From: Usman Khan [<mailto:usman.khan@chipconsulting.org>]

Sent: Friday, September 23, 2022 4:09 AM

To: rehanamansha@ctc.org.pk

Cc: naila.nizam@chipconsulting.org; tahir@ctc.org.pk; hamza.zaheer@chipconsulting.org

Subject: Staff details required

Dear Ma'am Rehana Mansha,

It is to bring to your kind notice that in Haider road Filling station (10041713) we already have staff name Arbaaz Hussain Shaikh but in the new list you shared another staff details with the same filling station. Furthermore, in Mohd Sharif filling station (10040903) we have staff named Qaisar khan, in the new list there is another staff detail shared. Please share details of previous staff that they resigned, or refused to work in that position.

Thanks and Regards,

M. Usman Khan | Project Officer- PTPP
CHIP Training & Consulting (Pvt) Ltd.
Balochistan
Contact #: 0346-1019489