

[CTC - HRO - PTPP - Disciplinary - 7.8.5-g-016 - IF/NN/IH] [Termination Letter - KPK - Oct-2022]

Ref: TL-KPK-021/October/R

Oct 18th, 2022

Mr. Kaleemullah, CNIC # 1730113679589, UCPO - Pishtakhara, Peshawar - KPK.

Subject: Termination of Employment Contract on account of Immoral Activities.

Dear Kaleemullah,

This is with reference to the complaint received dated Sep 6th, 2022 regarding your Immoral Activities in your capacity as Union Council Polio Officer (UCPO) at Pishtakhara - Mattani - Peshawar.

It is to inform you that a detailed inquiry was conducted regarding the complaint reported against you. Based on your statement and the evidence acquired in this regard the investigation findings concluded your engagement in immoral activities with the UCDO at the workplace during working hours on the 27th of August 2022. Your actions indicate a sheer departure from the SOPs as well as work ethics and norms. Your misconduct falls under the red line area mark for zero tolerance.

Therefore, it has been decided to conclude your employment contract with immediate effect; hence making Oct 18th, 2022 your last day of employment with CTC.

Please note that you have already been paid remuneration against your services for 05 days for the month of September 2022 and also note that you will not be paid any remuneration against the days of suspension. You are directed to return Company's properties that you still have in your possession to your supervisor.

Regards

HR Department

CHIP Training & Consulting

CC;

CHIP TRAINING & CONSULTING (PVT) LTD

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