Dear Mr. Mumtaz,

As I have spoken to your good self telephonically about the issues reported against you. Please note to comply with the instructions given to you be your supervisor in order to avoid any strict disciplinary against you. I hope that within the course of the next month , positive feedback is shared by your supervisor.

Syed Ishtiaq Hussain

Chip Training and Consulting

**Regional Coordinator - KP**

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