

Back

Compose

Reply

Reply ɛ

Forwar

Delete

Move

Print

Archive

Mark

More

Inbox

Drafts

Sent

Junk

Trash

Archive

Fwd: Warning Letter requi...

Message 1 of 5



From **hina.queeshi@chipconsulting.org**

To **sundas.tariq@chipconsulting.org**

Date **Today 02:39**

----- Original Message -----

Subject: Warning Letter required for Safety Wardens

Date: 2022-10-31 00:56

From: Abrar Hussain <abrarahng@gmail.com>To: rehana mansha <beea_rehana@yahoo.com>Cc: hina.queeshi@chipconsulting.org, hamza.zaheer@chipconsulting.org

Respected Ma'am,
I hope this email finds you well.
Following SW's are not taking there role seriously.

Name: Arif

Site: Millat Filling Station

Site ID: 10041001

Region: Faislabad

Found absent from duty on 29th. While attendance was shared in Group and through app.

Found idle in forecourt area during duty hours and not involved in Bike straddling awareness.

Name: Sajawal

Site Name: Ghous Filling Station

Site: 12463350

Region: Faislabad

Absent on 28th October without approval.

Absent from duty on 31st without any approval and informing.

Left site on 27th October 15min before without any approval or information.

Discipline issues found on visits, checked through CCTV.

On basis of above observation it is requested pls mark absent of said days.

And issie warning letter for further action.

Regard's