

Subject **Re: Resignation letter**
From Babar Ali Khan <babar.rajkhan@gmail.com>
To <hina.queshi@chipconsulting.org>
Cc ARSLAN, Ahmad <arslana@who.int>, <Nabbas@who.int>, Areej Naeem <areej.who@gmail.com>, Naila Nizam <naila.nizam@chipconsulting.org>, Sundas Tariq <sundas.tariq@chipconsulting.org>
Date 2022-11-07 06:18



Babar Ali

7th November 2022

WHO/CTC

Respected Sir,

I am writing With reference to below placed email regarding my resignation from the position of UCPO.

As I come to know the immediate resignation is against the SOP's. And after discussing with my seniors and my family members. i have decided i will not afford to become a defulter because so many year's I dedicated to this organisation and polio programme. Although I have my health and family issues.

So I am going to converting my resignation in one month notice according SOP's.

Please accept this letter as one month notice of my resignation from my position as UCPO in UC 118 AIT lahore. My last day of employment will be November 30th 2022.

I will appreciate if i will get the exprince certificate by your organization.

Thanking you

Yours sincerely

Babar Ali

Union Council Polio Officer

UC: 118 Allam Iqbal Town Lahore

On Mon, 7 Nov 2022, 9:57 am , <hina.queshi@chipconsulting.org> wrote:

Dear Mr. Babar Ali

With reference to below placed email regarding your resignation from the position of UCPO.

You have tendered resignation from your position without any prior notice. Please be informed that as per the resign policy, it is mandatory to give one month prior notice or one month gross salary in lieu of notice period.

So please submit your resign with one month prior notice otherwise your contract will be concluded on account of violation of resignation policy.

Share your response by today so that we can process your case accordingly.

Regards

Hina Qureshi
Project Associate
CHIP Training & Consulting

On 2022-11-05 00:36, Babar Ali Khan wrote:

> Babar Ali

>

> 5th November 2022

>

> WHO/CTC

>

> Respected Sir,

>

> I regret to inform you that i would like to tender my resignation as
> UCPO. I hereby give immediate notice of my intention to leave your
> organization.

>

> I made this decision not because I'm unhappy with the opportunity you
> have presented but as a strategic carrier move. My family lives in
> quetta and also my health issues not allowed me to survive
> independently here. Therefore i am not be able to give you 1 month
> notice. I hope you can understand. It's been great pleasure working
> with you and representing the organization. I wish this polio
> eradication program continues success.

>

> Please accept this letter of my immediate resignation from my position
> as UCPO in UC 118 AIT lahore. Today is my last day of employment
> November 5th 2022.

>

> I will appreciate if i will get the exprince certificate by your
> organization.

>

> Thanking you

>

> Yours sincerely

> Babar Ali

> Union Council Polio Officer

> UC: 118 Allam Iqbal Town Lahore