

From: sundas.tariq@chipconsulting.org
Sent: Friday, December 9, 2022 10:55 AM
To: Syedraza.abbas@chipconsulting.org
Cc: hamza.zaheer@chipconsulting.org; rehanamansha@ctc.org.pk; hanan@ctc.org.pk; naila.nizam@chipconsulting.org; 'hina qureshi'
Subject: RE: Warning Letter

Dear Mr Raza Abbas,

Greeting from CTC,

Well Noted. Action will be taken according to policy.

Regards,
Sundas Tariq
HR Officer
CHIP Training & Consulting (Pvt) Ltd. Plot 1, Street 9, G-8/2, Islamabad, Pakistan.
Cell:0349-7760580

-----Original Message-----

From: Syedraza.abbas@chipconsulting.org
[mailto:Syedraza.abbas@chipconsulting.org]
Sent: Thursday, December 8, 2022 7:36 PM
To: 'hina qureshi' <hina.queshi@chipconsulting.org>
Cc: sundas.tariq@chipconsulting.org; hamza.zaheer@chipconsulting.org; rehanamansha@ctc.org.pk; hanan@ctc.org.pk; naila.nizam@chipconsulting.org
Subject: FW: Warning Letter

Miss Hina,

This email is continuation of trailing email, SW Aziz ur Rehman is absent from 3 December till date, without intimation. Also he is not in our contact.

As we have Shell higher management visits in Lahore this week, his continuous absence is creating embarrassing situation for us. Kindly take further decision in this case on urgent basis.

Regards
Raza Abbas

-----Original Message-----

From: syedraza.abbas@chipconsulting.org
[mailto:Syedraza.abbas@chipconsulting.org]
Sent: Tuesday, December 6, 2022 4:02 PM

To: 'hina qureshi' <hina.queshi@chipconsulting.org>;
'sundas.tariq@chipconsulting.org' <sundas.tariq@chipconsulting.org>
Cc: 'rehanamansha@ctc.org.pk' <rehanamansha@ctc.org.pk>; 'hamza.zaheer@chipconsulting.org'
<hamza.zaheer@chipconsulting.org>;
'naila.nizam@chipconsulting.org' <naila.nizam@chipconsulting.org>
Subject: FW: Warning Letter

Miss Hina,

This is to inform you SW Aziz ur Rehman is absent from 1 December (informed us about the death of his uncle on 30th of November), took leave for two days till 2 December. But now he is absent without intimation from 3 December till date. He is also not attending our calls as well. I have previously requested you for his explanation on absence in last month, details are in trailing email.

Also we have expected visit of Shell team in Lahore. Kindly guide further plan of action in this regard. Please note he is also on final warning.

Regards
Raza Abbas

-----Original Message-----

From: syedraza.abbas@chipconsulting.org
[mailto:Syedraza.abbas@chipconsulting.org]
Sent: Tuesday, November 29, 2022 10:11 PM
To: 'hina.queshi@chipconsulting.org' <hina.queshi@chipconsulting.org>
Cc: 'Sundas Tariq' <sundas.tariq@chipconsulting.org>; 'Naila Nizam'
<naila.nizam@chipconsulting.org>; 'Rehanamansha' <rehanamansha@ctc.org.pk>; 'hamza.zaheer@chipconsulting.org'
<hamza.zaheer@chipconsulting.org>
Subject: FW: Warning Letter

Miss Hina,

This is to inform you SW Aziz ur Rehman (Lahore West) was absent from duty today without my permission/consent, he has already availed 3 half days and 3 leaves in this month. It is requested to you to kindly deduct his todays salary dated 29-Nov-2022 and call an explanation.

Please note he is already on final warning.

Regards
Raza Abbas

-----Original Message-----

From: hina.queshi@chipconsulting.org
[mailto:hina.queshi@chipconsulting.org]
Sent: Thursday, November 10, 2022 6:16 PM
To: Azizullahdrishak@gmail.com

Cc: syedraza.abbas@chipconsulting.org; Naila Nizam <naila.nizam@chipconsulting.org>; Rehanamansha <rehanamansha@ctc.org.pk>; Sundas Tariq <sundas.tariq@chipconsulting.org>

Subject: Warning Letter

Dear Mr. Aziz ur Rehman

Please find attached your warning letter

Regards

Hina Qureshi
Project Associate
CHIP Training and Consulting