

From: sundas.tariq@chipconsulting.org
Sent: Thursday, November 24, 2022 4:10 PM
To: Syedraza.abbas@chipconsulting.org
Cc: hina.queshi@chipconsulting.org; 'Naila Nizam'; hanan@ctc.org.pk; 'Rehanamansha';
hina.queshi@chipconsulting.org
Subject: RE: Warning Letter

Follow Up Flag: Follow up
Flag Status: Completed

Dear Mr Raza Abbas ,

Well Noted.

Regards,
Sundas Tariq
HR Officer
CHIP Training & Consulting (Pvt) Ltd. Plot 1, Street 9, G-8/2, Islamabad, Pakistan.
Cell:0349-7760580

-----Original Message-----

From: Syedraza.abbas@chipconsulting.org
[mailto:Syedraza.abbas@chipconsulting.org]
Sent: Wednesday, November 23, 2022 12:28 PM
To: hina.queshi@chipconsulting.org
Cc: hina.queshi@chipconsulting.org; 'Sundas Tariq'
<sundas.tariq@chipconsulting.org>; 'Naila Nizam'
<naila.nizam@chipconsulting.org>; hanan@ctc.org.pk; 'Rehanamansha'
<rehanamansha@ctc.org.pk>
Subject: FW: Warning Letter

Miss Hina,

This is to inform you SW Ali Raza has not changed his working attitude despite verbal and written final warnings. He keeps on coming late at site. Site Manager has also complained us multiple times regarding his duty timings and unprofessional attitude towards his job, he has also complained with our senior trainer during his visit on 19 November 2022. His performances is extremely poor and below par. Engage App check in time of 16-Nov is also 10:57 AM, CCTV footages are also attached as evidence.

It is hereby requested to you to proceed his termination of services as per SOP.

Regards
Raza Abbas

-----Original Message-----

From: syedraza.abbas@chipconsulting.org
[mailto:Syedraza.abbas@chipconsulting.org]
Sent: Tuesday, November 22, 2022 12:12 AM
To: 'Rehanamansha' <rehanamansha@ctc.org.pk>
Cc: 'hanan@ctc.org.pk' <hanan@ctc.org.pk>
Subject: FW: Warning Letter

Respected Miss,

This is to inform you SW Ali Raza has not changed his working attitude despite verbal and written final warnings. He keeps on coming late at site. Site Manager has also complained us multiple times regarding his duty timings and unprofessional attitude towards his job, he has also complained with our senior trainer during his visit on 19 November 2022. His performances is extremely poor and below par. Engage App check in time of 16-Nov is also 10:57 AM, CCTV footages are also attached as evidence. It is hereby requested to you to proceed his termination of services as per SOP.

Regards
Raza Abbas

-----Original Message-----

From: hina.queshi@chipconsulting.org
[mailto:hina.queshi@chipconsulting.org]
Sent: Monday, November 14, 2022 3:13 PM
To: Kashifmughalprince@gmail.com
Cc: syedraza.abbas@chipconsulting.org; Naila Nizam <naila.nizam@chipconsulting.org>; Rehanamansha <rehanamansha@ctc.org.pk>; Sundas Tariq <sundas.tariq@chipconsulting.org>
Subject: Warning Letter

Dear Mr. Ali Raza

Please find enclose your warning letter

Regards

Hina Qureshi
Project Associate
CHIP Training and Consulting