

From: Usman Khan <usmankhan86528@gmail.com>
Sent: Saturday, December 10, 2022 1:42 PM
To: hina.queshi@chipconsulting.org
Cc: Muhammad Saleem; Rehana Mansha; Sundas.tariq@chipconsulting.org; hamza.zaheer@chipconsulting.org; Naila.nizam@chipconsulting.org
Subject: Re: M. Usman khan Resignation

Acknowledged.

On Sat, Dec 10, 2022, 10:41 <hina.queshi@chipconsulting.org> wrote:

Dear Mr. Muhammad Usman Khan

It has been reported by your supervisor that you have resigned from job without serving prior information.

It is to notify you that resigning without any prior notice is violation of resignation policy. You are requested to serve 15 days notice period, otherwise your contract will be concluded.

If you failed to reply within 48 hours, we will proceed with the necessary action.

Regards

Hina Qureshi
Project Associate
03497760756
CHIP Training and Consulting