

## Naveed Haider

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**From:** Naila Nizam <naila.nizam@chipconsulting.org>  
**Sent:** Thursday, December 29, 2022 5:27 PM  
**To:** hina.queshi@chipconsulting.org; javeria.khattak@chipconsulting.org; sundas.tariq@chipconsulting.org; naveed.haider@chipconsulting.org  
**Subject:** FW: [EXT] Appraisal Activity ( July - Dec, 2022)

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**From:** PARVEEN, Khalida [mailto:parveenk@who.int]  
**Sent:** Wednesday, 21 December 2022 4:04 pm  
**To:** Naila Nizam <naila.nizam@chipconsulting.org>  
**Cc:** ZAHEER, Bilal <zaheerbi@who.int>; AHMAD, Shakeel Muhammad Saleem <ahmadsh@who.int>; Irfan Farid <irfan@chipconsulting.org>; majid@ctc.org.pk  
**Subject:** FW: [EXT] Appraisal Activity ( July - Dec, 2022)

Dear Naila,

Please proceed in issuing 3 months contract extension from 1<sup>st</sup> Jan 2023 for all PTPP staff including one DSO upon completion of satisfactory performance.

8 PTPP staff who have been marked as Need Improvement; please share their performance evaluations after 3 months as per SOP.

Best Regards,  
khalida

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**From:** Naila Nizam <naila.nizam@chipconsulting.org>  
**Sent:** Thursday, December 15, 2022 2:04 PM  
**To:** AHMAD, Shakeel Muhammad Saleem <ahmadsh@who.int>  
**Cc:** ZAHEER, Bilal <zaheerbi@who.int>; PARVEEN, Khalida <parveenk@who.int>; 'Irfan Farid' <irfan@chipconsulting.org>; majid@chipconsulting.org; salman.khan@chipconsulting.org  
**Subject:** FW: [EXT] Appraisal Activity ( July - Dec, 2022)

Dear Mr. Shakeel and Ms. Khalida,

This is to inform you that CTC has conducted performance appraisal activity for TPOs and UCPOs for the period of July to Dec 2022 and their performance appraisal forms are duly filled by their 1st and 2nd level supervisors. The DSO, TPO's, and UCPO's appraisal reports along with PTL approvals are attached for your perusal.

1. Appraisal activity has been conducted against 858 staff (01 DSO, 135 TPO's, and 723 UCPO's).
2. 06 UCPOs and 02 TPOs are marked as "need improvement" and will be re-evaluated after 3 months.

3. 1 TPO and 1 UCPO joined in the month of December, therefore, they have not been evaluated in recent appraisal activity.
4. 63 PSTFMs contract extensions have been endorsed by PSTFM focal persons and PTLs.

A summary of the PTPP staff Contract extension is mentioned in the table below:

PTPP Staff Contract Extension Summary - December 2022						
Province	PSTFM	TPO	UCPO	DSO	Grand Total	
AJK		1			1	<b>02 Staff will Join in</b> * 1 UCPO - Punjab 2022. * 1 TPO - Punjab wi  <b>4 Staff Resigned in</b> * 2 UCPOs ( Sindh) 17th Dec 2022. * 2 TPOs( Sindh) Re 2022.
BALUCHISTAN	9	20	143		172	
GILGIT BALTISTAN		8			8	
ISLAMABAD		4	20		24	
KPK	43	51	265	1	360	
PUNJAB	1	30	51		82	
SINDH	10	20	243		273	
<b>Grand Total</b>	<b>63</b>	<b>134</b>	<b>722</b>	<b>1</b>	<b>920</b>	

Approval of WHO is requested to proceed with the extensions.

If you need any further information regarding the same, please let us know.

Regards,  
 Naila Nizam  
 Senior Manager  
 CHIP Training & Consulting (Pvt) Ltd.  
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