



# FAISALABAD ELECTRIC SUPPLY COMPANY

Phone: 041-9220159  
Fax: 041-9220691  
E-Mail: cedevfesco@yahoo.com  
Web: <http://fesco.com.pk>

OFFICE OF THE  
CHIEF ENGINEER DEVELOPMENT  
PMU FESCO FAISALABAD

NO. 4746 /CE(Dev)/

Dated: 12 / 12 /2022

Director General (HR)  
FESCO Faisalabad

**Subject:** ADB PROJECT-INTERNSHIP PROGRAMM IN FESCO.

Ref. Your office letter No 7338/D(HR)/1-6 dated 24.10.2022

Please find enclosed herewith, the self explanatory submission of Mrs. Maha Itikhar MSEE (Power), who was engaged with this office for completion of internship vide above referred letter, for further necessary action at your kind end please.

DA (As Above)

*Maha Itikhar*  
Assistant Director HR  
O/O Chief Engineer (Development)  
PMU FESCO Faisalabad

C.C:

1. Internee Concerned for information

**To,**

**Madam Nazreen HRO Department (CTC),**

**Islamabad**

**Subject:**

**RESIGNATION LETTER**

It is to inform you that I have been appointed as Junior Engineer Electrical at PESCO, I have to join PESCO on 20<sup>th</sup> December for which I have to resign from this ongoing internship w.e.f 19<sup>th</sup> December 2022. My duration of internship at FESCO is two months from 20<sup>th</sup> October 2022 to 19<sup>th</sup> December 2022.

Please accept my resignation letter. I will be very thankful to you.

Regards,

Maha Iftikhar

*Mahox.*

FESCO Intern

PMU Directorate



## PESHAWAR ELECTRIC SUPPLY COMPANY

Phone No: +92.91.9211997

Fax No: +92.91.9212024

Website: [www.pesco.com.pk](http://www.pesco.com.pk)

Email: [dg.hr@pesco.com.pk](mailto:dg.hr@pesco.com.pk)

OFFICE OF THE  
CHIEF EXECUTIVE OFFICER  
PESCO PESHAWAR

No. 74272-74275 /HR/PESCO/Rec.Cell/ JEs

Dated 30th Nov 2022

**Maha Iftikhar (CNIC # 3330150190588)**

**D/o Iftikhar Ahmad**

**Chak#281 Jb Dawakhari**

**Contact # 3058854073**

Subject: **EMPLOYMENT IN PESCO AS JUNIOR ENGINEER  
(ELECTRICAL) ON LUMP SUM PAY PACKAGE ON  
CONTRACT BASIS**

You are hereby informed that you have been appointed as Junior Engineer (Electrical) in PESCO purely on contract basis on lump sum package of **Rs. 100468/-** (One Hundred Thousand Four Hundred and Sixty-Eight only) (inclusive of all benefits i.e. House Rent, Conveyance Allowance, Utility Allowance (Free Electricity) etc.) on the following terms and conditions:

To,

Madam Nazreen HRO Department (CTC),

Islamabad

**Subject: RESIGNATION LETTER**

It is to inform you that I have been appointed as Junior Engineer Electrical at PESCO, I have to join PESCO on 20<sup>th</sup> December for which I have to resign from this ongoing internship w.e.f 19<sup>th</sup> December 2022. My duration of internship at FESCO is two months from 20<sup>th</sup> October 2022 to 19<sup>th</sup> December 2022.

Please accept my resignation letter. I will be very thankful to you.

Regards,

Rimsha Razaq

*RIMSHA*

FESCO Intern

GSO Circle Directorate

*Y/S*  
*[Signature]*  
SUPERINTENDING ENGINEER  
GSO CIRCLE PESCO  
NISHATABAD, FAISALABAD





## PESHAWAR ELECTRIC SUPPLY COMPANY

Phone No: +92.91.9211997

Fax No: +92.91.9212024

Website: [www.pesco.com.pk](http://www.pesco.com.pk)

Email: [dg.hr@pesco.com.pk](mailto:dg.hr@pesco.com.pk)

OFFICE OF THE  
CHIEF EXECUTIVE OFFICER  
PESCO PESHAWAR

No. 74404-74407 /HR/PESCO/Rec.Cell/ JEs

Dated 30th Nov 2022

**Rimsha Razaq (CNIC # 3330135365834)**

**D/o Abdul Razzaq**

**St#1, House#1 Fouji Colony, Pensra Road, Gojra, Punjab**

**Contact # 3346133643**

Subject: **EMPLOYMENT IN PESCO AS JUNIOR ENGINEER  
(ELECTRICAL) ON LUMP SUM PAY PACKAGE ON  
CONTRACT BASIS**

You are hereby informed that you have been appointed as Junior Engineer (Electrical) in PESCO purely on contract basis on lump sum package of **Rs. 100468/-** (One Hundred Thousand Four Hundred and Sixty-Eight only) (inclusive of all benefits i.e. House Rent, Conveyance Allowance, Utility Allowance (Free Electricity) etc.) on the following terms and conditions:

1. The initial contract period will be one year extendable on satisfactory performance. The contract services shall not be regularized at any stage. However, you are bound to serve PESCO at least for two years, you have to submit a surety bond to this effect on non judicial stamp paper dully attested by notary public and in case you leave the department within bond period you have to submit an amount equal to one-month current pay as liquidated damages.
2. The service rendered under the present contract shall not qualify for pension. However, you will be registered for Group Life Insurance.
3. You will be entitled for twenty-five (25) days leave during a calendar year.
4. You will be allowed travelling allowance and medical facility as per PESCO rules.
5. You will not have any seniority and will not be placed on the regular seniority list of the cadre.
6. You will devote your whole time to the PESCO's business and can be assigned duty in any manner without claiming extra remunerations.
7. The appointment on contract shall be liable to termination on One month's notice or payment of one month's pay in lieu thereof by either side without assigning any reason. However, your service can be terminated without any notice if you are found guilty of dishonesty, misconduct, negligence, indiscipline or breach of trust.

8. You will make a declaration, in writing, of all moveable and immoveable properties including shares, certificates, insurance policies, cash and jewelry of the value of Rs. 50,000 or more belonging to or held by you or by a member of your family or individually or collectively as per PESCO / Government rules.
9. You must ensure confidentiality of PESCO affairs and shall not share any information with anyone from time to time.
10. In respect of other matters, not specified in this letter, you will be governed by the Rules / Regulations as applicable to PESCO employees.
11. This offer of appointment is provisional and subject to:
  - a. Medical fitness (duly furnished by Medical Superintendent WAPDA Hospital. However, cost of any consultancy / test etc will be borne by you).
  - b. Confirmation / verification of your educational certificates / degrees and other requisite formalities.
  - c. In case these documents are found forge / bogus / incorrect at belated stage, your services shall be terminated from the date of joining service without any notice and legal action would be initiated under relevant law. In this regard, you are required to submit an undertaking on Non-Judicial Stamp Paper (Rs. 30/-) on prescribed proforma (available on [www.pesco.com.pk](http://www.pesco.com.pk)) duly attested by Notary Public with your arrival report.
  - d. Your will not be paid any salary until your verified documents are received. However, on receipt of verified documents, you will be paid salary from the date of arrival in PESCO.

If the above terms and conditions of appointment are acceptable to you with full understanding, please submit your written acceptance in person to the office of undersigned on **Tuesday 20<sup>th</sup> December 2022**.

This is issued with the approval of Chief Executive Officer PESCO Peshawar.

**Manager (T&D)**  
**PESCO Peshawar**

Copy to:

1. Finance Director PESCO Peshawar.
2. MS WAPDA Hospital Peshawar.
3. Circulation file.