

**From:** barkat.ali@chipconsulting.org  
**Sent:** Thursday, January 12, 2023 4:22 PM  
**To:** hina.queshi@chipconsulting.org  
**Cc:** naila.nizam@chipconsulting.org; rehanamansha@ctc.org.pk; 'Tahir'; 'Sundas Tariq'  
**Subject:** Re: Information of Safety Warden Absence

Dear ma'am  
He is absent from December 17, 2022 to up to now.

Thank you  
Barkat Ali

On 2023-01-12 02:49, [hina.queshi@chipconsulting.org](mailto:hina.queshi@chipconsulting.org) wrote:

> Dear Mr. Barkat Ali  
>  
> Greetings  
>  
> With reference to the below email regarding the absenteeism of Safety  
> Warden Mr Saddam Hussain, it is to notify you that according to the  
> policy of HR you are required to report the absenteeism of the Safety  
> Warden in a timely manner.  
>  
> In addition to this, also mention the dates.  
>  
> Regards  
>  
> Hina Qureshi  
> Project Associate  
> CHIP Training & Consulting (Pvt) Ltd. Plot 1, Street 9, G-8/2,  
> Islamabad, Pakistan.  
> Cell: 03497760756  
>  
>  
>  
> -----Original Message-----  
> From: barkat.ali@chipconsulting.org  
> [mailto:barkat.ali@chipconsulting.org]  
> Sent: Thursday, January 12, 2023 2:34 PM  
> To: hina.queshi@chipconsulting.org  
> Cc: naila.nizam@chipconsulting.org; rehanamansha@ctc.org.pk; Tahir;  
> Sundas Tariq  
> Subject: Information of Safety Warden Absence  
>  
> Respected Ma'am  
> This is to inform you that Mr. Saddam Hussain, BILAL SERVICE STATION -  
> 10040790, is absent from his duty, he took leave for few days due to

> his father health issue, now when i have contacted him he is saying he  
> can not resume his duty.  
>  
> Please, this is for your information and for further process  
>  
> Thank you  
> Barkat Ali