

From: Akber Zaib <akberzaib7@gmail.com>
Sent: Wednesday, February 15, 2023 3:00 PM
To: hina qureshi; Sundas Tariq
Cc: Rehana Mansha
Subject: Request for action

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Dear Madam,

I hope this email finds you well. I would like to update you that one of our safety wardens **Muhammad Saeed** working at **RAJANPUR FILLING STATION** Ship to-10041226, is absent for the last two days. He even wouldn't respond to phone calls. His performance is another challenge. Furthermore, He said that he has some psychological issues and he moves to Islamabad.

I would request you kindly close his contract so that we can advertise the position and find the best resource.

Thank you for your time.

Regards,
Akber Zaib