

## sobia.shafiq@chipconsulting.org

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**From:** syedraza.abbas@chipconsulting.org  
**Sent:** Thursday, April 6, 2023 10:30 PM  
**To:** sobia.shafiq@chipconsulting.org  
**Cc:** rehanamansha@ctc.org.pk; hamza.zaheer@chipconsulting.org;  
naila.nizam@chipconsulting.org; salman.khan@chipconsulting.org;  
hina.queshi@chipconsulting.org  
**Subject:** FW: TERMINATION REQUIRED ON URGENT BASIS

Miss Soiba,

This is to inform SW Muhammad Qasim is absent from last 2 days i-e 5<sup>th</sup> & 6<sup>th</sup> April 2023. His all leave details (informed/uniformed) are in trailing email, continuously giving lame excuses on absenteeism.

I request you to kindly proceed his termination, as I am pursuing this since 20<sup>th</sup> March and no action has been initiated yet. This is seriously effecting discipline in my team.

Region	Territory	Site Name	SW Name	CNIC
Lahore	Lahore East	12538126 -U&S Gulberg Filling Station	Mohammad Qasim	3520260

Regards  
Raza Abbas

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**From:** syedraza.abbas@chipconsulting.org [mailto:Syedraza.abbas@chipconsulting.org]  
**Sent:** Sunday, April 2, 2023 12:11 PM  
**To:** 'sundas.tariq@chipconsulting.org' <sundas.tariq@chipconsulting.org>; 'hina.queshi@chipconsulting.org' <hina.queshi@chipconsulting.org>  
**Cc:** 'rehanamansha@ctc.org.pk' <rehanamansha@ctc.org.pk>; 'hamza.zaheer@chipconsulting.org' <hamza.zaheer@chipconsulting.org>; 'salman.khan@chipconsulting.org' <salman.khan@chipconsulting.org>  
**Subject:** RE: TERMINATION REQUIRED ON URGENT BASIS

Miss sundas,

Kindly deduct salary of SW Muhammad Qasim for **March 30, 2023** as he has consumed his leave quota.

Regards  
Raza Abbas

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**From:** syedraza.abbas@chipconsulting.org [mailto:Syedraza.abbas@chipconsulting.org]  
**Sent:** Thursday, March 30, 2023 5:31 PM  
**To:** 'sundas.tariq@chipconsulting.org' <sundas.tariq@chipconsulting.org>; 'hina.queshi@chipconsulting.org' <hina.queshi@chipconsulting.org>  
**Cc:** 'rehanamansha@ctc.org.pk' <rehanamansha@ctc.org.pk>; 'hamza.zaheer@chipconsulting.org'

<[hamza.zaheer@chipconsulting.org](mailto:hamza.zaheer@chipconsulting.org)>; 'salman.khan@chipconsulting.org' <[salman.khan@chipconsulting.org](mailto:salman.khan@chipconsulting.org)>

**Subject:** RE: TERMINATION REQUIRED ON URGENT BASIS

Miss Sundas,

This is to inform you SW Qasim is again absent today without intimation. Kindly take action now, as this is impacting negatively our performance.

Regards  
Raza Abbas

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**From:** [syedraza.abbas@chipconsulting.org](mailto:syedraza.abbas@chipconsulting.org) [<mailto:Syedraza.abbas@chipconsulting.org>]

**Sent:** Tuesday, March 28, 2023 1:25 AM

**To:** 'sundas.tariq@chipconsulting.org' <[sundas.tariq@chipconsulting.org](mailto:sundas.tariq@chipconsulting.org)>; 'hina.queshi@chipconsulting.org' <[hina.queshi@chipconsulting.org](mailto:hina.queshi@chipconsulting.org)>

**Cc:** 'rehanamansha@ctc.org.pk' <[rehanamansha@ctc.org.pk](mailto:rehanamansha@ctc.org.pk)>; 'hamza.zaheer@chipconsulting.org'

<[hamza.zaheer@chipconsulting.org](mailto:hamza.zaheer@chipconsulting.org)>; 'salman.khan@chipconsulting.org' <[salman.khan@chipconsulting.org](mailto:salman.khan@chipconsulting.org)>

**Subject:** RE: TERMINATION REQUIRED ON URGENT BASIS

Miss Sundas,

SW Muhammad Qasim was also absent on 27 March 2023 without any intimation. He has consumed his leave quota. Kindly update regarding the subject cited above.

Regards  
Raza Abbas

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**From:** [syedraza.abbas@chipconsulting.org](mailto:syedraza.abbas@chipconsulting.org) [<mailto:Syedraza.abbas@chipconsulting.org>]

**Sent:** Wednesday, March 22, 2023 4:09 PM

**To:** 'sundas.tariq@chipconsulting.org' <[sundas.tariq@chipconsulting.org](mailto:sundas.tariq@chipconsulting.org)>; 'hina.queshi@chipconsulting.org' <[hina.queshi@chipconsulting.org](mailto:hina.queshi@chipconsulting.org)>

**Cc:** 'rehanamansha@ctc.org.pk' <[rehanamansha@ctc.org.pk](mailto:rehanamansha@ctc.org.pk)>; 'hamza.zaheer@chipconsulting.org'

<[hamza.zaheer@chipconsulting.org](mailto:hamza.zaheer@chipconsulting.org)>; 'salman.khan@chipconsulting.org' <[salman.khan@chipconsulting.org](mailto:salman.khan@chipconsulting.org)>

**Subject:** RE: TERMINATION REQUIRED ON URGENT BASIS

Miss Sundas,

Kindly update on the trailing email. He is absent today and also absent yesterday (21 & 22 March), rest details are in trailing email. Kindly proceed his termination.

Regards  
Raza Abbas

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**From:** [syedraza.abbas@chipconsulting.org](mailto:syedraza.abbas@chipconsulting.org) [<mailto:Syedraza.abbas@chipconsulting.org>]  
**Sent:** Tuesday, March 21, 2023 8:28 AM  
**To:** 'sundas.tariq@chipconsulting.org' <[sundas.tariq@chipconsulting.org](mailto:sundas.tariq@chipconsulting.org)>; 'hina.queshi@chipconsulting.org' <[hina.queshi@chipconsulting.org](mailto:hina.queshi@chipconsulting.org)>  
**Cc:** 'rehanamansha@ctc.org.pk' <[rehanamansha@ctc.org.pk](mailto:rehanamansha@ctc.org.pk)>; 'hamza.zaheer@chipconsulting.org' <[hamza.zaheer@chipconsulting.org](mailto:hamza.zaheer@chipconsulting.org)>; 'salman.khan@chipconsulting.org' <[salman.khan@chipconsulting.org](mailto:salman.khan@chipconsulting.org)>  
**Subject:** TERMINATION REQUIRED ON URGENT BASIS

Miss Sundas,

This is to inform you, SW Muhammad Qasim is violating the SOPs he was late on 13/17/18 of March 2023, and was absent on 14, 15 & 20<sup>TH</sup> March 2023 (provided lame excuses). This shows his lack of interest towards his job. This site is near Shell Office and requires a regular and serious resource due to extensive visits of management. I request you to kindly proceed for his **termination** based on violation of HR policy. And provide his replacement on urgent basis.

Visit date	Area	Rep Name	Place code	Place name
3/13/2023	Lahore East	Muhammad Qasim Qasim	12538126	US GULBERG FILLING STATION
3/17/2023	Lahore East	Muhammad Qasim Qasim	12538126	US GULBERG FILLING STATION
3/18/2023	Lahore East	Muhammad Qasim Qasim	12538126	US GULBERG FILLING STATION

Regards  
Raza Abbas