From: Muhammad Tufail [mailto:muhammadtufailucpo@gmail.com]

Sent: Wednesday, March 15, 2023 11:33 AM

To: sabeen.khan@chipconsulting.org

**Cc:** skhan@who.int; khurshidm@who.int; Naila Nizam <naila.nizam@chipconsulting.org>;

sundas.tariq@chipconsulting.org; muhammadmuslehuddin@chipconsulting.org

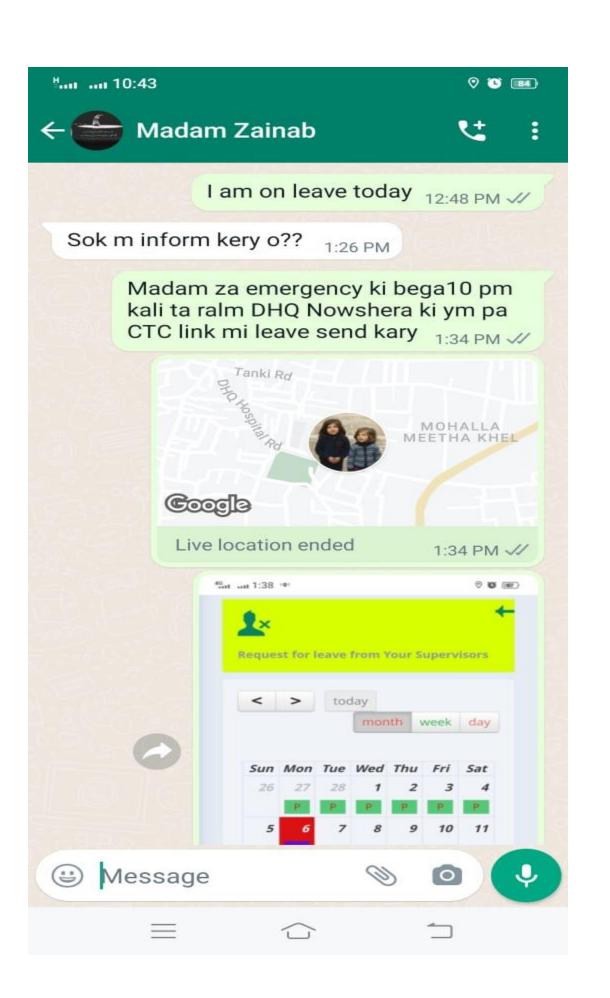
**Subject:** Re: Explanation letter

Dear Sir, We were formally informed in the SOPs training on 2nd February that all UCPOs will now ensure their attendance on online app. Due to which I applied my leave on online app on March 6. And this online app is also seen by their Immunization officers. And on the day I was on emergency leave, I also shared the location there. Considering all these reasons, I took leave, and I received an explanation letter.

Magrab I will take all my vacations from TDO Mam Zainab. And also hope that my seniors will guide me at every step.

Thanks and regards

Muhammad Tufail UCPO UC Surizai Bala 03335154263



On Tue, Mar 14, 2023, 11:44 AM < <u>sabeen.khan@chipconsulting.org</u> > wrote:
Dear Mr. Muhammad Tufail,
Greeting from CTC.
Please find the attached explanation letter regarding your absenteeism kindly share your response within 48 hours.
Thank you!
Regards,
Sabeen khan.
HR Associate.
CHIP Training & Consulting (Pvt) Ltd.
Cell: <u>0349-7760729</u>