

From: KHAN, Saifullah [mailto:skhan@who.int]
Sent: Friday, March 17, 2023 3:30 PM
To: muhammadmuslehuddin@chipconsulting.org
Cc: sabeen.khan@chipconsulting.org
Subject: Re: [EXT] FW: in the response of Muhammad Tufail

Response isn't satisfactory he didn't communicate it timely to TDO and his supervisor

Regards
Dr Saifullah Khan
Deputy District Polio Officer
PEI, WHO Peshawar

On 17 Mar 2023 15:21, muhammadmuslehuddin@chipconsulting.org wrote:
FYI

From: sabeen.khan@chipconsulting.org [mailto:sabeen.khan@chipconsulting.org]
Sent: Thursday, March 16, 2023 1:49 PM
To: khurshidm@who.int
Cc: skhan@who.int'; 'Naila Nizam' <naila.nizam@chipconsulting.org>; sundas.tariq@chipconsulting.org;
muhammadmuslehuddin@chipconsulting.org
Subject: RE: in the response of Muhammad Tufail

Dear Dr. Naveed Khurshid,

Greeting from CTC.

As Dr. Saifullah Khan is on Umrah Leave kindly respond the response received from Mr. Muhammad Tufail (UCPO-KPK-Peshawar-Saddar-Surezai Bala)

Thank you!

Regards,
Sabeen khan.
HR Associate.
CHIP Training & Consulting (Pvt) Ltd.
Cell:[0349-7760729](tel:0349-7760729)

From: sabeen.khan@chipconsulting.org [mailto:sabeen.khan@chipconsulting.org]
Sent: Wednesday, March 15, 2023 6:07 AM
To: 'skhan@who.int' <skhan@who.int>
Cc: 'khurshidm@who.int' <khurshidm@who.int>; 'Naila Nizam' <naila.nizam@chipconsulting.org>;

'sundas.tariq@chipconsulting.org' <sundas.tariq@chipconsulting.org>;
'muhammadmuslehuddin@chipconsulting.org' <muhammadmuslehuddin@chipconsulting.org>
Subject: in the response of Muhammad Tufail

Dear Dr. Saifullah Khan,

Greetings from CTC.

With reference to the below email, an explanation letter was issued to UCPO Mr.Muhammad Tufail on account of absenteeism during ordinary days.

As per the response of Mr.Muhammad Tufail.

He initiated his leave in Attendance Module dated 6th March,2023 as we told in sop's session.

He also mentioned that he was on emergency leave and he share his location with his supervisor .

He said that he always takes leave's from TDO Zainab.

Your feedback is needed in this regard

Regards,
Sabeen khan.
HR Associate.
CHIP Training & Consulting (Pvt) Ltd.
Cell:[0349-7760729](tel:0349-7760729)

From: sabeen.khan@chipconsulting.org [<mailto:sabeen.khan@chipconsulting.org>]
Sent: Monday, March 13, 2023 11:45 PM
To: 'muhamadtufailucpo@gmail.com' <muhamadtufailucpo@gmail.com>
Cc: 'skhan@who.int' <skhan@who.int>; 'khurshidm@who.int' <khurshidm@who.int>; 'Naila Nizam' <naila.nizam@chipconsulting.org>; 'sundas.tariq@chipconsulting.org' <sundas.tariq@chipconsulting.org>; 'muhammadmuslehuddin@chipconsulting.org' <muhammadmuslehuddin@chipconsulting.org>
Subject: Explanation letter

Dear Mr. Muhammad Tufail,

Greeting from CTC.

Please find the attached explanation letter regarding your absenteeism kindly share your response within 48 hours.

Thank you!

Regards,
Sabeen khan.
HR Associate.
CHIP Training & Consulting (Pvt) Ltd.
Cell:0349-7760729