

**From:** MOHAMED, Gedi [mailto:mohamedge@who.int]  
**Sent:** Tuesday, April 16, 2019 4:28 PM  
**To:** Sabeela <sabeela@ctc.org.pk>; MURSAL, Hassan Mohamed <mursalh@who.int>  
**Cc:** 'Shamsullah Tareen' <shams@ctc.org.pk>; KASI, Arbab Niamat Ullah <kasia@who.int>; 'Naila ' <naila@ctc.org.pk>; QADEER, Mohammad <qadeerm@who.int>  
**Subject:** RE: Show cause letter

Please go ahead

**From:** Sabeela [mailto:sabeela@ctc.org.pk]  
**Sent:** Tuesday, April 16, 2019 4:08 PM  
**To:** MURSAL, Hassan Mohamed  
**Cc:** MOHAMED, Gedi; 'Shamsullah Tareen'; KASI, Arbab Niamat Ullah; 'Naila '; QADEER, Mohammad  
**Subject:** FW: Show cause letter

Dear Sir,

With reference to below placed email regarding show cause reply of UCPO Mr. Dawood on account of Absenteeism as per the telephonic conversation and comment of UCPO. he admitted his absenteeism and apologized on that . as per SOP more than one week absenteeism the staff is liable for strict disciplinary action but as it his first time the lenient action will be taken this time so it is recommended to issue him warning with 12 days salary cut. PEO and Area coordinator comments are also mentioned below.

your kind comments are required so that appropriate action will be taken accordingly.

Thanks and Regards

Sabeela Pasha  
Regional Coordinator  
Chip Training Consultant  
0340-8442588

**From:** KHAN, Najeeb Ullah [mailto:najkhan@who.int]  
**Sent:** Monday, April 15, 2019 11:28 PM  
**To:** Sabeela <sabeela@ctc.org.pk>  
**Cc:** 'Naila ' <naila@ctc.org.pk>; 'Shamsullah Tareen' <shams@ctc.org.pk>; QADEER, Mohammad <qadeerm@who.int>  
**Subject:** Re: Show cause letter

Dear Sabeela,

Yours recommendations are endorsed. Go ahead with same.

Regards.  
Dr Najeeb

On Apr 15, 2019 10:09 PM, Sabeela <[sabeela@ctc.org.pk](mailto:sabeela@ctc.org.pk)> wrote:  
Dear Sir,

With reference to below placed email regarding show cause reply of UCPO Mr. Dawood on account of Absenteeism as per the telephonic conversation and comment of UCPO. he admitted his absenteeism and apologized on that . as per SOP more than one week absenteeism the staff is liable for strict disciplinary action but as it is his first time the lenient action will be taken this time so it is recommended to issue him warning with 12 days salary cut. PEO comments are also mentioned below.

your kind comments are required so that appropriate action will be taken accordingly.

Thanks and Regards

Sabeela Pasha  
Regional Coordinator  
Chip Training Consultant  
0340-8442588

**From:** Sabeela [<mailto:sabeela@ctc.org.pk>]  
**Sent:** Sunday, April 14, 2019 1:57 PM  
**To:** 'qadeerm@who.int' <[qadeerm@who.int](mailto:qadeerm@who.int)>  
**Cc:** 'Shamsullah Tareen' <[shams@ctc.org.pk](mailto:shams@ctc.org.pk)>; 'najkhan@who.int' <[najkhan@who.int](mailto:najkhan@who.int)>; 'Naila ' <[naila@ctc.org.pk](mailto:naila@ctc.org.pk)>  
**Subject:** RE: FW: show cause letter

Dear Sir,

Your remarks are awaited for our onward action.

Thanks and Regards

Sabeela Pasha  
Regional Coordinator  
Chip Training Consultant  
0340-8442588

**From:** Sabeela [<mailto:sabeela@ctc.org.pk>]  
**Sent:** Friday, April 12, 2019 1:28 PM  
**To:** 'qadeerm@who.int' <[qadeerm@who.int](mailto:qadeerm@who.int)>  
**Cc:** 'Shamsullah Tareen' <[shams@ctc.org.pk](mailto:shams@ctc.org.pk)>; 'najkhan@who.int' <[najkhan@who.int](mailto:najkhan@who.int)>; 'Naila ' <[naila@ctc.org.pk](mailto:naila@ctc.org.pk)>  
**Subject:** FW: FW: show cause letter

Dear Sir,

With reference to below placed email regarding show cause reply of Mr.Dawood on account of absenteeism your kind comments are required for our onward action.

Thanks and Regards

Sabeela Pasha  
Regional Coordinator  
Chip Training Consultant  
0340-8442588

**From:** Dawood Tareen [<mailto:dawoodtareen81@gmail.com>]  
**Sent:** Thursday, April 11, 2019 3:56 PM  
**To:** Sabeela <[sabeela@ctc.org.pk](mailto:sabeela@ctc.org.pk)>  
**Subject:** Re: FW: show cause letter

Dear Mam,

In reply to your email regarding to show cause to me, it is stated that I had availed only 4 days leaves with the permission of PEO and area coordinator. And rest of days I was in district. I apologise for rest of days not to be regularly attending office but I was in field doing surveillance and field validation. So I assure you to be regular in future and will be in contact with PEO as I have shown in March attendance sheet.

Thank you

Regards

Dawood Khan  
UCPO circle 2

On Thu, 11 Apr 2019, 11:48 am Sabeela, <[sabeela@ctc.org.pk](mailto:sabeela@ctc.org.pk)> wrote:

**From:** Sabeela [<mailto:sabeela@ctc.org.pk>]  
**Sent:** Tuesday, April 9, 2019 12:22 AM  
**To:** 'dawood81khantareen@gmail.com' <[dawood81khantareen@gmail.com](mailto:dawood81khantareen@gmail.com)>  
**Cc:** 'Naila ' <[naila@ctc.org.pk](mailto:naila@ctc.org.pk)>; 'KASI, Arbab Niamat Ullah' <[kasia@who.int](mailto:kasia@who.int)>; 'KHAN, Najeeb Ullah' <[najkhan@who.int](mailto:najkhan@who.int)>; 'QADEER, Mohammad' <[qadeerm@who.int](mailto:qadeerm@who.int)>; 'Shamsullah Tareen' <[shams@ctc.org.pk](mailto:shams@ctc.org.pk)>  
**Subject:** show cause letter

Dear Mr. Dawood,

Please find in the attached file your show cause letter .kindly share your reply/response within 48 hours.

Thanks and Regards

Sabeela Pasha  
Regional Coordinator  
Chip Training Consultant  
0340-8442588