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|  | ***Muhammad Hassan Abbas*** Safety Warden  CNIC: 3540113491705  Lahore Punjab  Telephone: 03246123861  March 2023 |

HR Department

CHIP Training & Consulting

Subject:**Show Cause Letter on account of Unprofessional Attitude**

HRD Department CHIP Training & Consulting letter number SL-Punjab-027/March/R dated 13 Mar 2023 reference*.*

With all due respect and my humble submission, I am Muhammad Hassan Abbas, Safety Warden of Shibli Petroleum at Band Road Lahore. You and other respected members of our glorious organization observed my unprofessional attitude during duty vide above referred letter.

Dear sir, mam, on 13 Mar 2023 my respected supervisor observed that, I fueling in a bike which is against of my duty. My respected sir, due to extreme emergency of customer and fueling staff committed in other fueling units then, I abetted out to customer.

Nexus above, you are requested that i am extremely sorry on observation and in future I will be very careful about my duty/ instructions of our department.

Best wishes and profound regards.

Your Sincerely